

MINUTES OF THE MEETING OF SOPLEY PARISH COUNCIL
HELD ON THURSDAY 14th May 2015
AT 7.30P.M.
IN SOPLEY PARISH HALL, PRIEST'S LANE, SOPLEY.

The Clerk confirmed that the meeting was Quorate and there were no declarations of interest in respect of the items contained in the Agenda.

1. Apologies were received from Cllr. Rippon Swaine. 19 Parishioners were present. In Attendance were Chairman Shutler, and Clerk Mrs K Hughes. Cllr Dunn, Cllr Smedley, Cllr Hill, Cllr Lakey, Cllr Eccles and Cllr Rawstron.

2. Review of the Minutes of the Council Meeting held on 19th March 2015.

There were no matters arising. Proposed by Cllr Hill and Seconded by Cllr Dunn.

3. CURENT ISSUES & FORWARD PLANNING (Cllr Shutler):

Chairman Shutler reported on flooding and the forthcoming summer festival. Which he was happy to report that was all in hand with a number of meetings planned.

4. PARISH CLERK'S REPORT:

Financial Matters

Supplier	Invoice	Amount	Date received
Staples	ZK526600	21.44	04/05/2015
Clerk April 15		612.00	30/04/2015
Parish Magazine	754	242.60	11/05/2015
HALC	12228	120.00	10/04/2015
HALC	12011	247.00	10/04/2015
Hampshire Pro	100000494	75.00	10/04/2015
Hampshire Pro	200000466	75.00	30/03/2015
MacAfee		84.99	11/05/2015
Whsmith		4.38	11/05/2015
	Due out:	1,482.41	
Current Account	11/05/2015	19,622.27	
Deposit account	11/05/2015	32,418.45	
Allotments account	11/05/2015	5,499.95	
Parish Hall account	11/05/2015	20,692.58	
	TOTAL:	78,233.25	

Correspondence received

The Clerk reported that an email had been received from Vi James Thorney Hill Community Centre re cutting grass. Quote regarding cemetery wall received from Mr Said of Eden Developments. Get some more quotes and within a month. Email received from Alan Pope regarding one way system whilst the works are being carried out on Smugglers this has been forwarded to Highways and NFDC.

Planning and Development Control matter, current consultations, recent planning decisions and enforcement issues:

Date	App No	Name	Address	SPC	Submitted	Outcome
22/02/2015	15/00099	Avon Tyrell	Sutton Scotney	Approve	10/03/2015	Granted
09/02/2015	15/00121	Mr Board	Cypress Cottage	Approve	10/03/2015	Granted
27/01/2015	15/00077	Mr Edwards	Yew Tree Cottage	Delegate	10/03/2015	Granted
10/02/2015	15/00111	Mrs Reid	Roseberry House	Refuse	10/03/2015	Withdrawn

BURIAL BOARD REPORT (Katie Hughes):

Nothing to report other than hedges need trimming and the clerk to speak with the Harrison family regarding the oak tree. Clerk was also asked to approach Norman Hiscock to treat the weeds in the rose flower bed and path in cemetery.

HIGHWAYS & TRAFFIC MANAGEMENT ISSUES (Cllr. Rawstron/Shutler):

Mr Emmel brought up the case of replacing the broken signs and posts caused by damage and that the coping stones have not been replaced correctly. Conservation area so should be built properly. Chairman Shutler to approach Mr Bastow regarding Highway issues and the repainting of the arrow on road. Mrs T Liberty-Spark mentioned the one way system again. Everyone to keep a log of incidents and then send to the Clerk who will then email Highways. The clerk was asked to email Sam Jones regarding Avon Valley Footpath.

5. Election Of Council Chairman and Vice Chairman:

Chairman Shutler and Cllr D Dunn were happy to stand again for Sopley Parish Council. This was approved.

6. Election of Standing Committee Members.

The clerk reported that Cllr Eccles had decided not to stand for re-election. All other committee members were happy to stand again. The Council will now comprise of Cllr(s):- Rawstron, Hill, Lakey, and Smedley with Clerk Mrs Hughes.

7. Council Lead, roles and responsibilities the following were agreed and approved:-

POST	NOMINATED PERSON(s)	Proposed by	Seconded by
CHAIRMAN	Cllr Shutler	AH	RL
VICE CHAIRMAN	Cllr Dunn	AR	AH
FINANCE SUB COMMITTEE	Cllr(s) Lakey/Rawstron/Shutler	AR	AH
PLANNING CONSULTEES / SUB COMMITTEE	ALL Shutler/Dunn/Hughes	DS	CS
BURIAL BOARD	Katie Hughes/Shutler	CS	DD
SOPLEY SCHOOL GOVERNOR	Mrs Barbara Pope	DD	AR
NEW FOREST CONSULTATIVE PANEL	Mr G Lewis – Co Opted	AH	DS
NFNPA SW QUADRANT	Carole Smedley	AR	DD
POLICE LIAISON	Anj Hill	DD	CS
BOURNEMOUTH AIRPORT LIAISON	Mrs Katie Hughes Cllr Smedley	DD	DS
NFALC & HALC	Our standing representatives on both groups are the Parish Clerk and / or the Parish Council Chairman		

8. The programme of meetings was agreed for the following year:-

7.30pm Thursday 16 th July 2015	SPC Meeting
7.30pm Thursday 17th September, 2015	SPC Meeting
7.30pm Thursday 19th November, 2015	Finance Committee Meeting
7.30pm Thursday 26th November, 2015	SPC Meeting
7.30pm Thursday 14th January, 2016	SPC Meeting
7.30pm Thursday 17th March, 2016	SPC Meeting
7.30pm Thursday 19th May, 2016	AGM & Annual Assembly
7.30pm Thursday, 16 th June 2016	SPC/Finance Meeting

The Annual Meeting was followed by the Annual Parish Assembly with a talk presented by Cllr. Lakey.

*Meeting closed at 8.30pm. **DATE OF NEXT MEETING Thursday 16th July 2015.***