

Minutes of Sopley Parish Hall Committee monthly meeting

Held at Sopley Parish Hall, **Thu 11th Jan 2018**

Meeting convened at 7.30 pm

Present

Dianne Banger **DB** Steve Banger **SB** John Eccles **JE** Phil Emmel **PE** Imogen Fidler **IF**
 Norman Hiscock **NH** Terry Pattison **TP** Caroline Paul **CP** Ian Pinder **IP**
 Ann Ramm **AKR** Andrew Rawstron **AJR** Katrina West **KW**

Apologies for Absence

Katie Hughes **KH** Baz Hughes Cynthia Hiscock **CH**

Notices

Meeting chaired by **PE**.
 December meeting minutes were read & approved.

Treasurer's Report

(None)

Building Project

IP to liaise with prospective builders.

Grants & Funding

IF to contact Cllr Lane re donation for projector and
 Cllr Thierry re donation for sound system.

Recent Events

Friday 15th December: Christmas Party

£215 taken on door (= nearly 40 paying adults at £5 each, plus several children at £3 each)

£342.90 taken on bar

£95 taken on raffle (with £20 expenses).

Catering:

need to ensure that everyone eating a meal pays for it, and clarify scope of any complimentary tickets.

Next year:

advertise much earlier and more widely, e.g. in parish newsletter, Festival programme

decide nature of event - if 'family party' then children's entertainment and activities required.

Forthcoming Events

| | |
|---|---|
| <p>Friday 26th January: Bingo Night Publicity: £5 advert in NM Advertiser & free editorial in Christchurch Times (to complement 2 extant big posters). Catering: soup and ploughman's supper for c. 40</p> | <p>NH & IP setup JE & PE mic etc. CH raffle IF make tickets</p> |
| <p>Friday 2nd February: Italian Evening for Highcliffe Equestrian Club, £20 a head Woolpack staff to prepare bulk of food & plate up.</p> | <p>CP & KW bar, others to help serve etc.</p> |
| <p>Friday 23rd February: Annual Quiz Teams of up to 6, £3 a head as previous years, but suggested include free nibbles.</p> | <p>IF to invite local groups etc.</p> |
| <p>Friday 16th March: St Patrick's Night JE requested food served at start, not halfway through. Other aspects to be discussed at Feb meeting.</p> | |
| <p>Saturday 14th July: Sopley Festival IF to start booking stall-holders, with same rates and arrangements as last year (£20 / £30 pitch fee, free for craft demos, and no caterers except Woolpack).</p> | |

Hall Diary & Bookings

| | |
|--|--|
| <p>It was agreed to offer a discounted hourly rate to local art teacher wishing to hire Hall, in view of the extensive number of hours and sessions requested.</p> | |
|--|--|

Repairs & Maintenance

| | |
|--|--|
| <p>IP to have fire alarm and AC serviced.</p> | |
|--|--|

AOB

| | |
|---|--|
| <p>CH was commended for her unfailing services to Hall event raffles.</p> | |
| <p>IF reported that the TV licensing authority had been informed that the Hall does not require a TV licence, since no programmes are watched, recorded or downloaded on the premises.</p> | |

The next Cttee meeting was scheduled for Thursday 15th Feb, at 7:30 pm.
(but subsequently rescheduled to **Thursday 8th Feb** at 7:30pm).

Meeting closed at 8:50 pm.