

**MINUTES FOR THE MEETING OF
SOPLEY PARISH COUNCIL**

**HELD ON
THURSDAY 18th July 2013 AT 7.30P.M.
IN SOPLEY PARISH HALL, PRIEST'S LANE, SOPLEY.**

PRESENT:

Parish Councillors Shutler (Chair), Paul, Pease, Rawstron, Westmacott.
County Councillor Rippon-Swaine, District Councillor Woodfield, Locum Parish Clerk Edwin Macknamara and Sopley Parish Clerk Katie Hughes and 6 Parishioners.

APOLOGIES FOR ABSENCE. Apologies were received by email from Cllr. John Eccles.

MINUTES OF LAST MEETING

1. The only matter arising from the MINUTES OF THE COUNCIL MEETING OF 16th May, 2013 that it is actually not possible to have a co-chairman, so Cllr Westmacott will stand down as co-chairman. Cllr Shutler signed the minutes.
2. **QUESTIONS FROM / ANSWERS TO PARISHIONERS.** Mrs Dunn raised the point of the footpath at the end of her garden. Does it need to be tarmaced and urbanised when they wish it to stay a nice country village. Cllr Rawstron will contact Mr Barstow regarding this. It was also brought up that Caroline Paul is no longer Sopley School Governor and it should be Barbara Pope. It was brought up about Braggers Lane the Willow tree is obscuring the view so cars are cutting the corner, near the field with the beacon. Cllr. Shutler will contact Simon to see if he can sort the situation. Mr Dunn raised the point about the strimming in the village and not on both sides of the road. Action for Andrew to chase up the strimming map. It has become very overgrown from Ringwood Road to Mill Lane. Cllr. Rawstron to contact both parties including Mr Benton Jones.
3. Mrs Katie Hughes has been appointed as the new Parish Clerk for Sopley Parish Council.
4. Cllr Shutler brought up the trading by the cemetery (van sales) the church have written to bring it to our attention. Cllr. Barbara Woodfield said they have not got consent. We need to prove how long they have been trading. Mrs Dunn brought up that the A Board would this be enough to prove there is a company running from the home address. Also it was asked if they have they been paying business rates. They are still investigating. Have they been paying their business rates. I will let Mrs Dunn know the update. Cllr. Westmacott thinks it has been going on since 2001. Cllr Pease will raise with Mr Gerald Lewis. Mrs Dunn brought up the grass in front of the van sales property is that council owned or private.

Cllr. Shutler brought up the oil buying syndicate. Boiler Juice was mentioned by Cllr Rawstron will reply to letter. It was decided that there would be no real saving, unless thousands of litres were purchased.

5. **PARISH CLERK'S REPORT :**

Financial matters – Report of the Internal Auditor. Mr Macknamara reported on the internal audit. The Audit report was given to the Councillors of Sopley Parish Council and this was approved and the documentation signed by Cllr Shutler. The Clerk was asked to implement the recommendations contained within this report. The Clerk has also been booked onto a course on 23rd July 2013.

Mr Macknamara then read out the bank balances and Treasurers Account £23,561.62, Business Interest Account £20,673.65, Allotments Account £5,096.00. Payments in was £120.00 from the Burial Board. Payments due to go out was £1,366.00 but this figure will be amended due to Tax and NI from the Locum Clerk's wages.

It was then discussed that Mrs Katie Hughes and Cllr Dan Shutler should be added as extra signatories on the bank account alongside Cllr. Paul and Cllr. Westmacott.

6. PLANNING APPLICATIONS:

Braggers Lane has had the planning approved for the new Bunkhouse.

Meadowbrook's planning has been declined for their Detached Garage.

Lakeside's planning for change of usage and access has been granted.

Only two outstanding applications at the present time both for Sopley Mill, an internal lift and various internal adaptations

Mrs Dunn brought up the extra planning has been all gone through for Lakeside. Garages and then holiday lets. The Application was for a holiday let.

7. CORRESPONDENCE IN:

A letter has been received from Bournemouth Airport regarding the Annual Meeting with the local Parish councils will be held on Thursday 28th November starting at 10.00am. It was agreed that Cllr Westmacott and Mrs Katie Hughes will attend. It was Cllr. Pease brought up the Chinooks and coming in and out. There was an incident that the aircraft went over at 9.30 in the evening.

The Parish Lengsthman Scheme. Mr Macknamara passed out the sheet regarding the Lengsthman scheme. Council were all in agreement and will action the scheme. Mr Edwin Macknamara, will arrange a meeting of the 3 parishes. (Sopley, Bransgore and Burley),.

8. BURIAL BOARD REPORT:

Report was read out by Mr Westmacott, re Hampshire Probation. It was confirmed that Katie Hughes is to attend on 20th July 2013 and meet with Mr Gerald Lewis at 9.30 to brief the team.

9. PARISH HALL COMMITTEE REPORT:

Cllr. Paul read out Mr Eccles report. Concern was raised re Electricity bill. Guttering has been repaired. Slope outside Parish Hall will be repaired again to make safer. A lady expressed her love of the new Parish Hall.

10. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES:

New signs have been put up on the footpaths. Cllr. Westmacott read out a report that he had received from Mr Gerald Lewis.

11. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES:

Report will now be completed by Cllr Rawstron and Cllr Shutler. Cllr. Rawstron confirmed that he has been in touch with Richard Bastow and the tarmacing Southbound of Priests lane and Derritt Lane. Will be completed at the end of September 2013.

12. DISTRICT COUNCILLOR'S REPORT:

The report by Cllr. Woodfield, was circulated to all Councillors by email and accepted.

13. COUNTY COUNCILLOR'S REPORT :

The report by Cllr Rippon-Swaine was circulated to all Councillors by email and accepted. The tarmacing in London Lane was reported as being good. But also the trees at the top of the Causeway need some attention as they are obscuring the view for traffic exiting the causeway.

At the end of the meeting Cllr Rawstron mentioned that a couple of Parishioners had made complaints regarding the tractors racing through the village, Cllr Rawstron has said he will email the people concerned.

The meeting was closed at 8.40pm.

DATE OF NEXT MEETING : Thursday 19th September 2013