

**MINUTES OF SOPLEY PARISH ANNUAL MEETING OF THE COUNCIL  
HELD ON THURSDAY 15th MAY 2014, IN SOPLEY PARISH HALL AT 7.30 P.M.**

**The Clerk confirmed that the meeting was Quorate and there were no declarations of interest in respect of items contained in the Agenda.**

**PRESENT**

Parish Councillors: Rawstron, Paul, Dunn and Smedley and Chairman Shutler. Cllr. Barbara Woodifield and Cllr. Steve Rippon-Swaine. Parish Clerk Mrs Katie Hughes.

**APOLOGIES FOR ABSENCE** - Cllr. John Eccles.

**MINUTES OF LAST MEETING**

- a) The minutes of the 2013 Annual Meeting and Parish Assembly had previously been circulated and were signed as an accurate record. There were no matters arising.
- b) The minutes of the meeting of the Parish Council held on the 20th March, 2014 had previously been circulated and were signed as an accurate record. There were no matters arising. This was proposed by Cllr Dunn and seconded by Cllr Smedley.

**CHAIRMAN'S REPORT – Cllr Shutler**

Cllr Shutler took the floor and reported the following “I'm not sure where the past year has gone. My second year as chairman started with a successful parish festival and was another great day drawing in many people from across the parish along with many visitors from far and wide. Thanks to everyone whose hard work made it a successful weekend.

With the dreadful wet weather this winter (Christmas Eve), once again the village of Ripley was flooded. Parts of Sopley village were also affected by high water levels coming down from Sopley cross. However our thanks go out to all of the local parishioners that helped during the flooding, friends of the village and local farmers for aiding the filling of sand bags and delivering them from door to door which prevented most of the water getting into the properties.

I would like to thank Cllr.Springate, Cllr. Pease and Cllr.Westmacott for their devoted time to the parish council over the years. They have all stepped down this year. I would also like to extend a warm welcome to Cllr. Dunn and Cllr. Smedley who have joined the Council.

Lastly, Parish council meetings are held on the third Thursday of every other month in the Parish hall, Priest lane, Sopley. Why not come along and find out what's happening in and around the Parish and meet some fellow parishioners too. Would be great to see all of you.

**Parish Clerks Report – Mrs Katie Hughes**

The Clerk reported that unfortunately Cllr Paul had taken the decision to resign from the Council due to personal circumstances. Therefore we would be needing a new signatory for cheque signing. Cllr. Dunn offered to be a new signatory. The Clerk also reported to the council that a meeting had been arranged with NFDC to get a new litter bin installed in the village opposite the old Post Office.

### **Correspondence received:**

A letter had been received from a Mr Young requesting a new path along Derritt Lane at this point Cllr Woodfield stated that only last night that the Merryfield Park proposed planning had been passed at a meeting unanimously. So the footpath issue would be addressed in the future.

The Clerk then reported that a complaint had been received from some Parishioners via Cllr Dunn regarding the large signage appearing in the village, this was debated and Mrs Teila Liberty-Spark stated the signage was bringing new business to Sopley. Mrs Emmel stated that the signage should be used within reason and would promote a vibrant community. Anj Hill also stated that perhaps there should be some sort of limit with signage. It was also mentioned at this stage that why do we have to use fluorescent signage for Village events.

The clerk also stated that Mr Hatton had been contacted regarding the broken gate at the cemetery and had indeed sorted it, also that he had painted the signs and porch entrance to the Parish Hall.

The Clerk also reported that the 2014 Newsletter was at the printers and would be sent out shortly.

### **Payments and receipts were reported by the Clerk as follows:**

Current A/C   £20,147.47  
Deposit A/C   £20,681.23  
Allotments    £5,297.57

The Clerk circulated a list of payments and income received during April/May 2014

### **Sopley Parish Council Payments and Receipts 2014/2015**

<b>Treasurers Account - Current a/c</b>	<b>15/05/2014</b>	<b>Balance</b>	<b>£20,147.47</b>
<b>Payments</b>	Date	Chq no	Amount
Hampshire Probation	10/04/2014	987	£150.00
HALC Fees	10/04/2014	988	£242.00
TLC Online	10/04/2014	990	£40.00
Audit Commission	10/04/2014	991	£660.00
			<b>£1,092.00</b>
<b>Payments to be made (invoices received)</b>			
Clerks Wages March 2014	10/04/2014	986	£561.00
NALC Magazine	15/05/2014	992	£17.00
Staples new laptop	15/05/2014	994	£533.52
NFDC	15/05/2014	995	£100.00
	Total to be paid:		<b>£1,211.52</b>
<b>Bus Interest Access - Deposit a/c</b>	<b>15/05/2014</b>	<b>Balance</b>	<b>£20,681.23</b>
<b>Allotments Charitable Trust</b>	<b>15/05/2014</b>	<b>Balance</b>	<b>£5,297.57</b>

**Planning and Development Control matters, current consultations, recent planning decisions and enforcement issues.**

14/10298	Home Close, Priest Lane	granted subject to condition.
13/11408	Merryfield Park	ongoing (At AGM it was reported as approved).
14/10525	Sopley Court	Certificate was not lawful.

The Parish Councils comments are available on the New Forest District Council Website  
[www.nfdc.gov.uk/planning](http://www.nfdc.gov.uk/planning)

**ELECTION OF CHAIRMAN AND VICE CHAIRMAN:**

**Sopley Parish Council Offices & Roles 2014-2015  
 Effective from 2014 Annual Meeting of the Council 15<sup>th</sup> May 2014**

<b>POST</b>	<b>NOMINATED PERSON(s)</b>	<b>Proposed by</b>	<b>Seconded by</b>
<b>CHAIRMAN</b>	Cllr Shutler	Mrs A Hill	Cllr Dunn
<b>VICE CHAIRMAN</b>	Cllr Dunn	Cllr Rawstron	Cllr Paul
<b>FINANCE SUB COMMITTEE</b>	Cllr(s) Eccles/Rawstron/Shutler	Mrs A Hill	Cllr Shutler
<b>PLANNING CONSULTEES / SUB COMMITTEE</b>	Chair: Cllr Rawstron Cllr Smedley Cllr Eccles	Mrs A Hill	Cllr Dunn
<b>BURIAL BOARD</b>	Cllr Eccles/Shutler	Cllr Rawstron	Mrs A Hill
<b>SOPLEY SCHOOL GOVERNOR</b>	Mrs Barbara Pope	Cllr Rawstron	Cllr Dunn
<b>NEW FOREST CONSULTATIVE PANEL</b>	Mr G Lewis – Co Opted	Cllr Paul	Cllr Dunn
<b>NFNPA SW QUADRANT</b>	Cllr Shutler	Mrs A Hill	Cllr Rawstron
<b>POLICE LIAISON</b>	Cllr Shutler	Cllr Rawstron	Cllr Dunn

<b>BOURNEMOUTH AIRPORT LIAISON</b>	Mrs Katie Hughes Cllr Smedley	Cllr Dunn	Cllr Shutler
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**PROGRAMME OF MEETINGS FOR THE COMING YEAR:**

7.30pm Thursday 15th May, 2014	AGM & Annual Assembly
7.30pm Thursday 17th July, 2014	SPC Meeting
7.30pm Thursday 18th September, 2014	SPC Meeting
7.30pm Thursday 20th November, 2014	Finance Committee Meeting
<b>7.30pm Thursday 27th November, 2014</b>	<b>SPC Meeting</b>
7.30pm Thursday 15th January, 2015	SPC Meeting
7.30pm Thursday 19th March, 2015	SPC Meeting
7.30pm Thursday 14th May, 2015	AGM & Annual Assembly

Agendas are published 4 days prior to the scheduled meeting date. Parishioners are welcome to attend all meetings which are held in the Parish Hall, Priest's Lane, Sopley (unless notified otherwise). The current composition of Sopley Parish Council is:

Chairman: Cllr. Dan Shutler 81 Middle Ripley, Nr. Christchurch BH23 8EU Tel: 01425 672947	Vice Chairman - Cllr. Caroline Paul (AGM Resignation) 71 Ringwood Road, Avon, Christchurch BH23 7BQ Tel: 01425 672947
Cllr. Andrew Rawstron Vine Cottage, 17 Sopley, Christchurch BH23 7AX Tel: 01425 672033	Cllr. John Eccles Bladen Cottage, Burnt House Lane, Bransgore Christchurch BH23 8AL Tel:01425 673022
Cllr. Dee Dunn Smugglers, 8 Sopley, Christchurch, Dorset BH23 7AY. Tel: 01425 672709	Cllr. Carole Smedley Brook Cottage, Ripley BH23 8EU Tel: 07813 635611
Vacancy	Parish Clerk: Mrs Katie Hughes parish.clerk@sopley.gov.uk Tel: 07935 448405

It was agreed that Council meetings would continue to be held throughout the year on the third Thursday of every other month. The Clerk will publish these dates in advance on the Parish notice boards and website.

## **DATE OF NEXT ANNUAL MEETING**

14th May 2015

There being no further business, the meeting closed at 7.55pm.

The Annual Meeting was immediately followed by the Annual Assembly.

### **NOTES FROM THE ANNUAL ASSEMBLY OF SOPLEY PARISHIONERS HELD ON MAY 15<sup>TH</sup> 2014.**

Mrs Liberty-Spark mentioned the lines around the Woolpack or a change to the one way system. Parishioners to let Mrs Hughes know and a log to be sent to Highways.

Present: Cllr. D. Shutler (in the Chair) Parish Councillors Paul; Rawstron; Smedley & Dunn. County Councillor Rippon-Swaine; Parish Clerk: Mrs Katie Hughes. Members of the Public 23.

Sam Jones asked me to collate signage issues and send over to him and John Cartwright once received from Parishioners.

Mrs Emmel reported the fly tipping on the Avon Valley Footpath and it was decided that the Clerk will write to all Parishioners in Meadow Close.

The Annual Assembly was closed at 8.35pm.