

## Minutes of Sopley Parish Hall Committee monthly meeting

Held at Sopley Parish Hall, **Thu 8th Feb 2018**

Meeting convened at 7.30 pm

### Present

Dianne Banger **DB** Steve Banger **SB** John Eccles **JE** Phil Emmel **PE** Imogen Fidler **IF**  
Cynthia Hiscock **CH** Norman Hiscock **NH** Katie Hughes **KH** Caroline Paul **CP**  
Ian Pinder **IP** Katrina West **KW**

### Apologies for Absence

Ann Ramm **AKR** Andrew Rawstron **AJR** Terry Pattison **TP**

### Notices

Meeting chaired by **PE**.  
January meeting minutes were read & approved.

### Building Project

Three quotations now received.  
**IP** proceeding with two, in particular exploring means of reducing costs to fit current budget.

### Treasurer's Report

Date		£	Debit	Company/Event	Notes
	<b>Council-held account</b>	<b>39,622.27</b>			
30/01/18	<b>Balance b/f:</b>	<b>24,530.07</b>			
		300.00		CP - Float	
		100.00		CP - Till	
		760.00		H'cliffe Equestrian Club Dinner 2 <sup>nd</sup> Feb	To pay in
		150.00		Hall hire	To pay in
		<i>1,310.00</i>			
	<b>Projected balance:</b>	<b>25,840.07</b>			
<b>Payments to be made</b>					
		228.00		Ashley Security	
		3,724.00		PWLB - repay stock, projector etc.	
		<i>3,952.00</i>			
	<b>Projected balance:</b>	<b>21,888.07</b>			

## Hall Hire

<p>It was proposed to change to a two-tariff system, with a lower set of prices for events booked by parishioners and a higher one for 'external' bookings.</p> <p>This would affect bar prices and all other bookable Hall facilities, e.g. PA system, skittle run.</p>	<p><b>JE</b> to draw up itemised list of facilities and costs</p>
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## Grants & Funding

<p><b>KH</b> to pursue grant application via HCC website to access £2000 made available by Cllr Thierry for new Hall sound system.</p>
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## Recent Events

<p><b>Friday 26th January: Bingo Night</b> Fun community evening, c 40 attending.</p> <p>Takings: £199.50 (door - tickets@£5), £174.52 (bar), £57 (raffle).</p>
<p><b>Friday 2nd February: Italian Evening</b> for Highcliffe Equestrian Club.</p> <p>35 adults attended, fewer children than expected. Hard work but very positive feedback, club keen to repeat next year.</p> <p>Takings: £760 (door - tickets@£20), £242.10 (bar).</p> <p>It was agreed to offer the Hall to the Club without charge for a table-top sale.</p>

## Forthcoming Events

<p><b>Friday 23rd February: Annual Quiz</b> All in hand, approx. 10 or 11 of target 12 teams now booked.</p>	
<p><b>Friday 16th March: St Patrick's Night</b> 60 suggested as target max, £8 for adults, £4 for children. <b>CH</b> able to prepare raffle prizes but not to organise on night.</p>	<p><b>JE</b> to ask Woolpack re selling tickets</p>

<p><b>Saturday 14th July: Sopley Festival</b></p> <ul style="list-style-type: none"> <li>• PE reported that arrangements were now in place to use second field for parking cars on the day.</li> <li>• CH not available to help this year.</li> <li>• It was agreed to increase the print-run of raffle tickets by 50% more than total sold last year.</li> <li>• Chrissy Eccles inviting Steve Frigot (steam engine).</li> <li>• Other possible attractions: <ul style="list-style-type: none"> <li>○ Ringwood &amp; Burley Brass Band</li> <li>○ Chainsaw sculpture</li> <li>○ Terrier racing</li> </ul> </li> </ul>	<p><b>IF</b> to prepare advert for Parish Newsletter</p> <p><b>IP</b> to approach brass band member</p> <p><b>IF</b> to contact chainsaw sculptor</p> <p><b>IF</b> to ask Dan Shutler re terrier drag line</p>
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## Repairs & Maintenance

<p>Fire and security alarms now serviced. AC to do next.</p>	
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## AOB

<p>It was proposed and agreed that a baby-changing unit be installed in the disabled toilet.</p>	<p><b>IP</b> to investigate</p>
<p>Ceiling-mounted projector: Since the existing cables are not functioning properly anyway, <b>JE</b> recommended upgrading to using WiFi – at a likely cost of around £200, but with the added advantage of being future-proof.</p>	
<p><b>SB</b> proposed a sign-out system to keep track of any kitchen equipment which is taken off-site.</p>	<p><b>PE</b> to source suitable sign-out book</p>
<p><b>CH</b> requested a ‘charity ID card’ to facilitate requesting raffle prizes from potential donors.</p>	<p><b>PE</b> to arrange ID card for CH</p>
<p><b>IP</b> remarked that damage to the piano base would need fixing, though not urgent.</p>	
<p>Date for Barn Dance set as Friday 27th April.</p>	<p><b>IF</b> to ask new callers</p>

The next Cttee meeting was scheduled for **Thursday 22nd Mar**, at 7:30 pm.

Meeting closed at 9:20 pm.