



THE MINUTES OF THE ANNUAL MEETING OF SOPLEY PARISH COUNCIL

**HELD ON THURSDAY 16th May 2019 AT 7.30PM
IN THE PARISH HALL**

1. APOLOGIES FOR ABSENCE none.
2. MINUTES: from meeting held on 21st March 2019. All approved by Council Members.

3. PARISH CHAIRMAN'S REPORT

Cllr. Shutler delivered his report.

4. PARISH CLERK'S REPORT

The clerk reported that the refurbishment of the hall had been nearly completed and Festival preparations were in full flow.

Accounts:

Supplier	Invoice	Amount
HALC	3395	£ 180.00
To pay out:		£ 180.00
To pay in		£ -
Current Account		£ 33,867.11
Deposit account		£ 0.21
Allotments account		£ 5,510.73
Parish Hall Account		£ 5,918.90
	Total:	£ 45,296.95

One upcoming interment. Funeral to be held 22nd May at Sopley of the late Peter Smith.

No outstanding planning applications at the moment.

5. ELECTION OF COUNCIL CHAIRMAN AND VICE CHAIRMAN

6.1 Election of Chairman – Julia Emmel

6.2 Election of Vice Chairman – Andrew Rawstron

6. ELECTION OF STANDING COMMITTEE MEMBERS

7.1 Election of Finance Committee see attached document.

7.2 Election of Planning Committee see attached document

7. DETERMINATION OF COUNCIL LEAD ROLES & RESPONSIBILITIES & NOMINATION OF REPRESENTATIVES TO THE FOLLOWING EXTERNAL BODIES :

Parish Hall Management Committee; Sopley Primary School Board of Governors; New Forest Consultative Panel; New Forest NPA SW Quadrant; Police Liaison; Bournemouth Airport Liaison; New Forest Association of Local Councils; HALC. Sopley Parish Hall Committee

Sopley Parish Council Offices & Roles 2019-20
Effective from 2019 Annual Meeting of the Council 16th May 2019

POST	NOMINATED PERSON(s)	Proposed by	Seconded by	Agreed
COUNCIL MEMBERS	ALL	Cllr Eccles	Cllr Liberty-Spark	
CHAIRMAN	Cllr Emmel	Cllr Rawstron	Cllr Shutler	
VICE CHAIRMAN	Cllr Rawstron	Cllr Eccles	Cllr Emmel	
FINANCE SUB COMMITTEE	Cllr(s) Rawstron/Shutler	Cllr Eccles	Cllr Emmel	
PLANNING CONSULTEES / SUB COMMITTEE	ALL Emmel/Hughes	Cllr Eccles	Cllr Rawstron	
BURIAL BOARD	Katie Hughes/Dan Shutler	Cllr Rawstron	Cllr Eccles	
SOPLEY PARISH HALL C'TTEE	John Eccles	Cllr Rawstron	Cllr Emmel	
SOPLEY SCHOOL GOVERNOR	Not Required			
NEW FOREST CONSULTATIVE PANEL	Mr G Lewis – Co Opted	All	All	
NFNPA SW QUADRANT	Carole Smedley	Cllr Eccles	Cllr Liberty-Spark	
HIGHWAYS	Andrew Rawston/Dan Shutler	Cllr Emmel	Cllr Hill	
FOOTPATHS/COMMONS	Cllr Shutler	Cllr Eccles	Cllr Emmel	
POLICE LIAISON	Anj Hill	Cllr Emmel	Cllr Eccles	
BOURNEMOUTH AIRPORT LIAISON	Mrs Katie Hughes	Cllr Emmel	Cllr Eccles	
NFALC & HALC	Cllr Shutler Clerk Katie Hughes	Cllr Eccles	Cllr Rawstron	

Regular update from Gerald Lewis will be necessary.

8. PROGRAMME OF MEETINGS FOR THE COMING YEAR.

MEETINGS SCHEDULE 2019/20

7.30pm Thursday, 24 th January 2019	SPC Meeting
7.30pm Thursday, 21 st March 2019	SPC Meeting
7.30pm Thursday, 16 th May 2019	AGM & Annual Assembly
7.30pm Thursday, 20 th June 2019	Finance Audit Approval Meeting
7.30pm Thursday, 18 th July 2019	SPC Meeting
7.30pm Thursday, 19 th September 2019	SPC Meeting
7.30pm Thursday, 21 nd November 2019	Finance followed by SPC Meeting
7.30pm Thursday, 16 th January 2020	SPC Meeting
7.30pm Thursday, 19 th March 2020	SPC Meeting
7.30pm Thursday, 21 st May 2020	AGM & Annual Assembly

The Annual Meeting will be immediately followed by

THE ANNUAL PARISH ASSEMBLY

This will take the form of an open discussion session between parishioners and members of the Council on any subject of relevance to the community.

There will then be a talk by Ringwood Brewery.

Refreshments will be served at the conclusion of this introduction.