



**Draft(V1) Minutes FOR THE EXTRAORDINARY MEETING OF
SOPLEY PARISH COUNCIL HELD ON
28th June 2021 at 7.30pm held in Sopley Parish Hall.**

Covid Restrictions were adhered to as follows and the Council Risk Assessment was completed before the meeting with one amendment the removal of Councillors able to join via outside media.

- **All Council Members entered the hall one by one.**
 - **Face coverings were worn until seated and were seated 2m apart from other members.**
 - **Council Members did sanitise hands on entry and departure.**
 - **Council Members checked in on the NHS Covid 19 OCR app in the entrance to the hall.**
 - **No paper Agendas or Minutes were available apart from the Clerk to Chairman Rawstron.**
 - **Agendas and minutes were sent electronically before Monday 28th June 2021.**
 - **No refreshments were available Members were asked to bring their own.**
 - **The Festival hall doors were open for ventilation.**
1. Apologies for absence were received from Cllr Allen, Cllr Brake and Cllr Ludford.
 2. Present were: Chairman Rawstron, Cllr Eccles, Cllr Emmel, Cllr Hacker, Cllr Shutler and Clerk Katie Hughes.
 3. The clerk confirmed that the meeting was quorate and there were no declarations of interest in respect of Agenda items. **Action: Clerk Katie Hughes.**
 4. Chairman Rawstron was asked to sign all Minutes from 2020 and current 2021 Meetings (held on zoom). **Action: Chairman Rawstron and all Council Members in a quorate meeting were present and agreed (at a distance).**
 5. All Council members had the AGAR circulated and agreed the 2019-2020 AGAR. Chairman Rawstron to sign. **Action: Chairman Rawstron/RFO Clerk Katie Hughes;** (Signed in error due to Covid restrictions in June 2020. **This was indeed signed and agreed in the presence of all Council Members present. Proposed by Cllr Emmel and seconded by Chairman Rawstron.**
 6. All Council members had the AGAR circulated and agreed the 2020-2021 AGAR and Chairman Rawstron to sign. **Action: Chairman Rawstron/RFO Clerk Katie Hughes** **This was indeed signed and agreed in the presence of all Council Members present.**
 7. All Council Members agreed the current payments to be made to suppliers as at today's date. **Action: All Council Members. This document was signed by Chair Cllr Rawstron and the RFO Katie Hughes.**

Meeting closed at 19.44pm

Date of next full council meeting Thursday 22nd July 2020.

Due to the current Covid 19 pandemic, Parishioners are invited to put any questions in writing to the Clerk at parish.clerk@sopley.gov.uk and will be put as an Agenda item on 22nd July 2021 for discussion. (Due to the current Government updates they will be able to attend if they wish also.)