



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on
Monday, 4th April, 2022 at 7.30pm
parish.clerk@sopley.gov.uk

Edwin Macknamara
Locum Clerk – Sopley Parish Council
28th March, 2022

AGENDA

Prior to the commencement of formal business a period of 15 minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly and it is possible that personal information provided will, by necessity, come into the public domain.

1. Apologies for absence (The Locum Clerk will confirm that the meeting is Quorate)
2. Vacancies: To fill two vacancies on the Parish Council by Co-option.
3. Declarations of Interest/Requests for Dispensation received by the Locum Clerk
3. To confirm the Minutes of the Parish Council meetings held on the 27th January, 2022 as a correct record and signed by the Chair.
4. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)
5. **PARISH CLERK'S REPORT:** (Edwin Macknamara – Locum Clerk)
 - Payments to be made to be authorised by all Council Members.
 - Internal Audit: To approve the Annual Governance and Accountability Return for the financial year 2021/22
 - Accounting Software – To report details of costs received.
 - To approve the purchase of a mobile phone for use by the Clerk.
 - To approve the purchase of a fire proof/flood proof storage safe for important and historical documents.
6. i) Compliance and Governance:
To consider the adoption of the Model Standing Orders and Financial Regulations and set the quorum for future meetings.

7. Correspondence received:

- i) Queens Platinum Jubilee: To report and discuss correspondence received.
- ii) NJC Pay Scales – National Salary Awards 2021-22
- iii) Home Start Hampshire – Fund Raising – Update.
- iv) Boundary Commission for England – Partner Pack for 2023 Parliamentary Review.
- v) New Forest for Ukraine (NFFU)

8. PLANNING:

- i) 21/11097 Development of 100 dwellings; informal open space; natural recreation greenspace and play areas: To update the current situation regarding this application.
LAND SOUTH OF, DERRITT LANE, SOPLEY BH23 8AT (Amended Application)

https://planning.newforest.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=_NEWFO_DCAPR_214898

- ii) Planning Applications received:

Application No.	Description	Comments Made
22/10264	Single storey extension to storage facility; Iron Mountain UK Ltd. Harpway Lane, Soppley	
22/10309	Conversion of a redundant agricultural barn to x3 bedroom dwelling with associated works; change of use of a grade II listed granary to a meetings room; external landscaping works and construction of a new drainage system MIDDLE RIPLEY FARM, NORTH RIPLEY ROAD, RIPLEY, BRANSGORE, SOPLEY	
22/10310/Listed Building alteration	Conversion of a redundant agricultural barn to x3 bedroom dwelling with associated works; change of use of a grade II listed granary to a meetings room; external landscaping works and construction of a new drainage system MIDDLE RIPLEY FARM, NORTH RIPLEY ROAD, RIPLEY, BRANSGORE, SOPLEY	

9. BCP Local Plan Issues and Options – To report any updates

10. Heatherstone Grange Allotments: (EM)

Heatherstone Grange update.

11. Shirley Allotments update. (JE/DS).

12. BURIAL BOARD REPORT. (Cllr Brake/Acting Clerk)

- To report on current progress (KB)
- To review Cemetery fees
- Cemetery Maintenance Update and contract arrangements (KB)

13. PARISH HALL COMMITTEE REPORT (Cllr. Eccles)

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler)

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES:
(Cllr. Rawstron/Shutler)

Tree Management – Land opposite Moorlands College to the Woolpack

16. Confidential Item:

That pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960 that Members of the Public and Press be now excluded from the meeting for the following items of business on the grounds that publicity may be prejudicial to the public interest or because of the confidential nature of the business to be transacted.

- Staffing Issues – Update
- Locum Clerk – Update

Date of next full council meeting Thursday 19th May 2022 at 7.30pm.

Annual Parish Meeting (to commence at 7pm)

Edwin Macknamara

Acting Clerk – Sopley Parish Council

28th March, 2022

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