



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on
Monday, 17th, October, 2022 at 7.30pm

parish.clerk@sopley.gov.uk

Mrs. K. Hughes
Clerk – Sopley Parish Council

AGENDA

Prior to the commencement of formal business a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly and it is possible that personal information provided will, by necessity, come into the public domain.

1. Apologies for absence (The Clerk will confirm that the meeting is Quorate)
2. Declarations of Interest / Requests for Dispensation received by the Clerk
3. To confirm the Minutes of the Parish Council meeting held on the 22nd, August, 2022 as a correct record and signed by the Chair.

Any Matters Arising from the Minutes.

4. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion / approval)

5. **PARISH CLERK'S REPORT:** (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation.
- Parish Councillor – Vacancies: i) Cooption - There are two vacancies on the Parish Council to be filled by Cooption. (One application received).
- Red Telephone Kiosk – Ringwood Road, Sopley – (Update)
- Future Audit arrangements – SAA Appointment of External Auditor
- To report the conclusion of the Audit of Accounts for the year ended 31st March, 2022.
- To confirm the appointment of Do the Numbers as Internal Auditor for the year ending 31st March, 2023
- Newsletter – To consider the reinstatement of the Annual Newsletter 2023
- To review the position of Locum Clerk.

6. Correspondence received:

- Stepping Stones of Sopley – Request for a Grant
- Queen's Green Canopy to mark Her Late Majesty The Queen's Platinum Jubilee
- To consider a request from the WI regarding the provision of further Defibrillators in the Parish.

7. PLANNING: APPLICATION NO:

22/11137 Variation / Removal of Condition

9 MARRYAT WAY, BRANSGORE, SOPLEY BH23 8FG

Removal of condition 3 of planning permission 21/10362 to allow development to commence without a archaeological watching brief

8. Heatherstone Grange - Allotments update. (TL)

9. Shirley Allotments update. (KH).

10. BURIAL BOARD REPORT. (Cllr Brake/Clerk)

11. PARISH HALL COMMITTEE REPORT (KH)

12. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler)

13. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES:
(Cllr. Vines)

14. To consider the adoption of Policies relating to Communications and Grant Making (Cllr. J. Allen)

Date of next full council meeting Thursday, 17th November, 2022

Mrs. K. Hughes

Clerk – Sopley Parish Council

10th October, 2022

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