



To: Members of the Sopley Parish Council
You are requested to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on
Monday, 19th December 2022 at 7.30pm
Mrs. K. Hughes
Clerk – Sopley Parish Council

AGENDA

1. Parishioner participation.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. The functions of the Parish Council are exercised publicly, and it is possible that personal information provided will, by necessity, come into the public domain.

2. Apologies for absence (The Clerk will confirm that the meeting is Quorate)

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To approve the Minutes of the Parish Council meeting held on the 17th November as a correct record and signed by the Chair. **Any Matters Arising from the Minutes.**

- Budget/Precept approval 2022/2023. £33,600 suggested at Finance meeting held earlier this evening. **For Full Council approval.**

5. ACTION LIST UPDATE.

Update re defibrillator – phone box/hall.

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation.
- VAT reclaim. 1/4/22-31/10/22 completed and paid by HMRC. £721.03.
- Budget/Precept approval 2022/2023. £33,600 suggested at Finance meeting held earlier this evening. **For Full Council approval.**
- Payscale increase for clerk spinal scale 22. December 2022 payment backdated to April 2022. **Approve for payment by all Council members.**
- Update on PAYE fines. 4 received in total. 2 appeals won by the Clerk. 2 under review. All registered addresses confirmed as Clerks address.

7. Correspondence received:

Commonwealth War Graves Commission – signage for 7 war graves at Sopley Cemetery. (KB)

8. PLANNING:

Ref		Address	Proposed planning
22/11173	Granted stc	BRIDLESIDE, NORTH RIPLEY ROAD, RIPLEY, BRANSGORE, SOPLEY BH23 8ES	Proposed two-storey front elevation addition to provide new entrance arrangements and first floor bathroom
22/ 11354		SOPLEY FARM, PRIEST LANE	New barn for tractors.
22/ 11244		MEADOW VIEW, BENNETTS LANE, BRANSGORE	(retrospective) Shepherd's Hut.

9. Heatherstone Grange - Allotments update. (TL)

All 2022 invoices sent.
1 full plot and 1 half plot currently available.

10. Shirley Allotments update. (KH).

2022 invoice paid in full into Labouring Poor Account by bacs.

11. BURIAL BOARD REPORT. (Cllr Brake/Clerk)

- Damage to Lychgate reported to Clerk. One quote received and one requested.
- Tree obscuring view from layby. Tree Management company contacted for quote.
- Update regarding new Administration procedures. (KB)
- Clerk booked onto ICCM Cemetery Administration course 10th January 2022 (if required).

12. PARISH HALL COMMITTEE REPORT (KH)

Update on replacement jubilee bench delivery by Christmas.
Christmas party 16th December 2022 7.30pm £10 buffet/live performer.
Tickets available.

13. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler)

14. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines)

Telephone box update.

15. Cllr Michael Thierry County Councillor report.

16. Cllr Tony Ring District Councillor report.

Date of next full council meeting Thursday, 19th January 2022