



**MINUTES of
THE ANNUAL COUNCIL MEETING AND PARISH ASSEMBLY
OF SOPLEY PARISH COUNCIL
HELD ON THURSDAY 18th May 2023 AT 7.30PM
IN SOPLEY PARISH HALL**

Present: Chairman D Shutler, Cllr Langford, Cllr Allen, Cllr Vines, Cllr Partridge, Cllr Dunn and Cllr McDonnell and Mrs K Hughes (Clerk) 16 members of the public.

The clerk confirmed that the meeting was quorate.

- 1. There were no apologies for absence received by the Clerk.**

There were no Declarations of Interest/Requests for Dispensation received by the Clerk.

- 2. PREVIOUS MINUTES:** The Minutes of the Parish Council meeting held on 17th April 2023 were approved as a correct record and signed by the current Chairman. There were no matters arising from these minutes.

PAYMENTS TO BE MADE:

The following payments were approved and authorised by all Council Members.

| | | Amount |
|------------------------------|------------|------------------|
| Supplier to be paid | | |
| Clerk May | | £918.00 |
| Defib store spare pads | 26385 | £78.00 |
| HALC 2 x training | 5905 | £198.00 |
| Elancity - speed camera | SO-UK03321 | £2,807.99 |
| | | £4,001.99 |
| Supplier already paid | | |
| back pay | £2,146.00 | £1,501.23 |
| Giff gaff | | £6.00 |
| Rachel Ferret (maintenance) | | £415.00 |
| 3sfire payment for SPH | | £594.00 |
| Tring Astronomy Centre | 113075 | £199.00 |
| Penon water | | £6.89 |
| Mcafee - | | £109.99 |
| Ink | | £26.99 |
| Lodge Building | Lytchgate | £1,200.00 |
| Christchurch Plumbing | HG/Cem | £210.00 |
| | | £4,269.10 |
| To pay out: | | £4,001.99 |
| Already Paid Out: | | £4,269.10 |
| VAT to claim: | | £132.17 |
| Funds available: | | £41,267.17 |
| | | |

| | | |
|----------------------|--------|-------------------|
| Current Account | | £42,581.99 |
| Deposit account | | £0.21 |
| Allotments account | | £2,512.21 |
| Allotments account 2 | | £42.58 |
| Parish Hall Account | | £2,995.84 |
| | Total: | £48,132.83 |
| Thorney Hill Centre | | £350.00 |
| Lengthsman | | £1,050.00 |

BANK BALANCES AND RECONCILIATION:

The bank balances and bank reconciliation were confirmed and checked by the Chair against the current bank statements. **The chair then signed and approved them.**

3. Parish Chairman's Report.

Good evening residents, Members and officers.

Welcome to the Annual Parish Meeting. It has been a great honour to preside as Chairman of Sopley Parish Council for the last year. I would like to thank you all for your attendance, achievements and support over the last year. Welcome to our new Cllrs that have joined over the last 12 months. The Council listens and pays attention to the needs of its community whilst following protocols and rules. This may, on occasion appear to be non-action and progression may, on occasion prove to be slow, but the Council continues, as always, to ensure its decisions are the right ones for the community as a whole. This requires working closely with other local authorities to achieve a common goal but Sopley Parish Council remains autonomous in its decisions. SPC have recently purchased a speed indication device which will go up in various locations around the parish. The data collected will hopefully show that greater awareness leads to slower traffic. There have been tremendous highs and lows during my term in Office... The Country came together to celebrate Queen Elizabeth II's reign of 70 Years and the Parish came together to host its 'Jubilee in the Garden Event' in June. It was wonderful to see so many members of the community celebrating and enjoying time together outdoors in the fresh air; a time to pause and reflect. It was with great sadness Sopley Parish Council heard of the demise of her Majesty Queen Elizabeth II on the 8th September 2022, the Council and its parishioners were united in their grief. Celebrations were planned in recognition of King Charles III's Coronation and again, an excellent event was held in the Gardens of Smugglers kindly hosted by Cllr Dee Dunn. What a joyful way to start the year, I invite you all after this meeting to stay for cheese and wine. Thank you. Dan Shutler Chairman SPC 2022-23

4. ELECTION OF COUNCIL CHAIRMAN AND VICE CHAIRMAN

- Cllr Daniel Shutler was duly elected as Sopley Parish Council **Chairman and signed the Declaration of acceptance of office as Chairman.**
- Cllr Gavin Vines was duly elected as Sopley Parish Council **Vice-chairman and signed his Declaration of acceptance of office as Vice-Chairman.**

ELECTION OF SOPLEY PARISH COUNCIL MEMBERS.

- All Sopley Parish Council members were re-elected as per the results of the Uncontested Elections held On 4th May 2023. **All Council members signed their Declaration of acceptance of office and Members Interest Forms in the presence of the Clerk.**

5/6: Sopley Parish Council Offices & Roles 2023-2024

| POST | NOMINATED PERSON(s) | Proposed by | Seconded by |
|--------------------------------------|--------------------------------|--------------------|--------------------|
| COUNCIL MEMBERS | ALL | ALL | ALL |
| CHAIRMAN | Daniel Shutler | JA | DD |
| VICE CHAIRMAN | Gavin Vines | JP | DD |
| FINANCE SUB COMMITTEE | ALL | DD | GV |
| PLANNING COMMITTEE | ALL | DS | TL |
| BURIAL BOARD | Clerk Daniel Shutler | JA | DD |
| STAFFING COMMITTEE | ALL | BM | GV |
| COMMUNICATIONS | Trevor Langford | JA | DD |
| SOPLEY PARISH HALL C'TTEE | Clerk | DS | JP |
| SOPLEY SCHOOL GOVERNOR | No vacancy | | |
| NEW FOREST CONSULTATIVE PANEL | Jeremy Allen | BM | DD |
| NFNPA SW QUADRANT | Jeremy Allen | BM | DD |
| HIGHWAYS | Gavin Vines | JP | TL |
| FOOTPATHS/COMMONS | Jason Partridge | GV | DS |
| POLICE LIAISON | Anj Hill | DS | KH |
| BOURNEMOUTH AIRPORT LIAISON | Clerk | JP | GV |
| HALC | Clerk | BM | DD |

7. PROGRAMME OF MEETINGS FOR THE COMING YEAR 2023-2024:

| | | |
|--------|--|------------------------------|
| 7.30pm | Monday, 19 th June 2023 | SPC Meeting (Audit approval) |
| 7.30pm | Thursday, 20 th July 2023 | SPC Meeting |
| 7.30pm | Thursday, 21 st Sept 2023 | SPC Meeting |
| 7.30pm | Thursday, 19 th October 2023 | SPC Meeting |
| 7.30pm | Thursday, 16 th November 2023 | SPC Mtng(Finance/Budget) |
| 7.30pm | Thursday, 21 st December 2023 | SPC Meeting (if needed) |
| 7.30pm | Thursday, 18 th January 2024 | SPC Meeting |
| 7.30pm | Thursday, 22 nd February 2024 | SPC Meeting |
| 7.30pm | Thursday, 21 st March 2024 | SPC Meeting |
| 7.30pm | Thursday, 18 th April 2024 | SPC Meeting |
| 7.30pm | Thursday, 23 rd May 2024 | AGM SPC Annual Assembly |

THE ANNUAL PARISH ASSEMBLY

- Thanks were given to SPC for their ongoing support to Heatherstone Grange and the Community and children have benefitted greatly from GH (Heatherstone Grange resident).
- Parishioners concerns were raised regarding ongoing speeding issues. Thanks was given for the purchase of the Speed Camera and it was confirmed that installation would be any day now.
- SPC were asked to check the weight limit and signage in Derritt Lane as buses and HGV's have access.
ACTION: Cllr Vines.
- Can it be raised with Hampshire Highways regarding the dangerous narrowing on Derritt Lane.
- **ACTION: Cllr Vines.**
- Can rumble strips and "slow" signs be implemented on Derritt Lane. **ACTION: Cllr Vines.**
- Can the CIL monies be placed on the Agenda for 19th June 2023 regarding footpath. **ACTION: Clerk.**

There was then a talk by Benjamin Partridge. (Community Engagement Ranger, HCC)

Meeting and assembly closed 8.30pm.

Refreshments were served after the presentation.