



**Minutes of meeting of SOPLEY PARISH COUNCIL  
held at Sopley Parish Hall on  
Monday, 17<sup>th</sup> April 2023 at 7.30pm**

**Present:** Chairman D Shutler, Cllr Allen, Cllr Vines, Cllr Partridge, Cllr Dunn and Cllr McDonnell and Mrs K Hughes (Clerk) Cllr Michael Thierry joined the meeting at 8pm and 6 members of the public.

**The clerk confirmed that the meeting was quorate.**

**1. Parishioner participation.**

- Two parishioners attended from Heatherstone Grange and requested a grant for a Coronation bench to be installed around a tree at on HG Village Green – all Grant application documentation had been already supplied by email to the Clerk and Council Members. £1500 was requested. One of the gentlemen had knowledge of the Labouring Poor Allotment Account and asked could the funds to be made available from there. **ACTION: Clerk to investigate the source of funding.** Cllr Thierry agreed a donation of £500 from his available funds. **A grant was agreed in principle by all Council members for £1000 upon further investigations of the classification of the tree.** **ACTION: Applicants to gain further clarification from NFDC and Open Spaces.**
- A parishioner mentioned the “dirty” Welcome to Sopley signs and could they be cleaned. **ACTION: Cllr Dunn agreed to sort them out and clean them.**
- Missing signs still not been replaced by highways outside the Post Office. **ACTION: Cllr Vines to raise enquiry.**
- Missing Sopley sign in Derritt Lane on entering Sopley Village. **ACTION: Cllr Vines to raise enquiry.**
- Can we get Highways maps of Derritt Lane so we can pinpoint ownership/responsibility. **ACTION: The Clerk.**
- Apologies were received from Mr Emmel and the Clerk was asked to see when there would be a permanent repair of the Woolpack Bridge pothole. **ACTION: Clerk/Cllr Vines.**

**2. Apologies for absence.** Cllr Langford.

**3. Declarations of Interest/Requests for Dispensation received by the Clerk.** There were none.

**4. PREVIOUS MINUTES:** The Minutes of the Parish Council meeting held on 16<sup>th</sup> March 2023 were approved as a correct record and signed by the Chair. There were no matters arising from these minutes.

**5. ACTION LIST UPDATE.** (Chairman Shutler ran through the Action List which had been circulated to all Council members).

- Speedwatch is due to start but ideally more volunteers are needed. **ACTION Cllr Vines to co-ordinate.**
- Overgrown hedgerows around the one-way system in Sopley Village. R&B Maintenance scheduled to start some works, but the Hedges opposite the Woolpack carpark need the Tree Management Company to assist. **ACTION: Clerk to source quotes for this work.**
- Bulbs are to be planted in the Autumn on the triangle at the end of Priest Lane. **ACTION: Clerk/Cllr Dunn.**
- Refurbishment of the telephone box to be started once 3 quotes have been collated by the Clerk and then instruction to commence works will be given. **ACTION: Clerk/Cllr McDonnell.**
- Costrell's Yard – no contact has been made by landowner or tenant, so the Clerk is to contact enforcement at NFDC for clarification of the land usage and residential status. **ACTION: Clerk.**

**6. PARISH CLERK'S REPORT:** (Katie Hughes - Clerk)

- The following payments were authorised by all Council Members.

		Amount
<b>Supplier to be paid</b>		
Clerk April 2023		£918.00
Outdoor Designs	4566	£385.00
TLC		£75.00
HALC Subs		£362.52
		<b>£1,740.52</b>
<b>Supplier already paid</b>		
M&S Electrical (defib hall) VAT	359	£264.00
SPH (Coronation donation)	-	£150.00
KH - Microsoft		£59.99
KH - Giff Gaff		£6.00
NFDC - GIS		£125.00
Penon		£6.87
Woolpack litter pick drinks		£43.05
		£654.91
To pay out:		<b>£1,740.52</b>
Already Paid Out:		<b>£654.91</b>
To pay in:	VAT claim	<b>£64.83</b>
Funds available:		£31,190.26
Current Account		£30,312.38
Deposit account		£0.21
Allotments account		£2,510.78
Allotments account 2		£42.58
Parish Hall Account		£2,995.84
	Total:	<b>£35,861.79</b>
Thorney Hill Centre		£350.00
		£1,480.00

- Bank Balances and Reconciliation year end 310323. **Approved and signed by Chair.** (Annual Scribe report for signature also). **Approved and signed by chair.**
- 14<sup>th</sup> June 2023 – 2pm Internal Audit at Silver Mist for SPC Members information.
- Grant applications – As above Heatherstone Grange Coronation bench.
- The Clerk confirmed that all SPC Nomination forms for Elections had been delivered and authorised.

## 7. Correspondence received:

- Cllr Dunn suggested 5 flower planters should be sourced to mark the King Charles' Coronation. Prices to be investigated. **ACTION: Clerk/SPC Members.**
- Clerk to enquire re naming the "Woolpack Bridge" which currently is unnamed. King Charles III Bridge or Coronation Bridge was suggested. If successful two plaques with the name to be purchased for the Coronation. **ACTION: Clerk.**
- Purchase of Speed indicator device £2339.99 plus VAT to be ordered by the Clerk and hand held radar gun £166.00 plus VAT as recommended by Hampshire Police and quotes have been sourced. This is to enable commencement of Speedwatch in Sopley Village. Cllr Vines to project manage. **All SPC Council members authorised the purchase for this ongoing project and persistent speeding problem in the village. ACTION: Clerk/Cllr Vines.**
- R&B Maintenance are starting hedge and path tidy up on 19<sup>th</sup> April 9am. Cllr Dunn to oversee this project. To be funded by **Lengthsman scheme 2022-2023 left over funds approved by all Council members. ACTION: Cllr Dunn.**

## 8. PLANNING:

- Vernon Dene – **APP/B9506/C/22/3312350 - Vernon Dene** – once email received from Mr Emmel it is to be sent to the Planning Inspectorate for the attention of [Alice Maurice \(Ms\) | Enforcement Case Office T 0303 444 5839](#) **ACTION: Clerk.**

17/04/2023			
App No	Address	Application	Current Status
<b>NFDC</b>			
23/10126	Avondale Ringwood Road, Sopley	Ground/1st floor alterations, roof and dormers	Granted stc
23/10037	Avon Farm, Sopley, BH23 7BQ	Conversion of West Range Barn and stable to Annex.	Awaiting decision
23/10038	Avon Farm, Sopley, BH23 7BQ	Conversion of West Range Barn and stable to Annex.	Awaiting decision
<b>NFNPA</b>			
23/00083FULL	Land Off Burley Road, Alpha Dog Park	Change of use from agricultural land to doggy day care; alterations to exisitng nissan hut	Awaiting decision

22/00955FULL	WHITE LODGE, BRAGGERS LANE, THORNEY HILL, BRANSGORE, CHRISTCHURCH, BH23 8ED	Roof alterations to include raising the ridge height, dormer windows, roof lights and chimney	Awaiting decision
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## 9. HEATHERSTONE GRANGE – (TCL) – received in Cllr Langford’s absence.

### *Water supply*

- *Quotation obtained and plumber instructed by the Parish Clerk*
- *The water supply will be reconnected week commencing 17 April*
- *The plumber has also been authorised to repair the tap in the cemetery*

### *Lockable posts*

- *One of the posts no longer unlocks*
- *Will investigate further*

### *Defibrillator for HG*

*The plaque has been fitted*

*Training will be provided by Bransgore First Responders*

*Ideally this will be at Sopley Village Hall*

*Sensible to have it when the defib machine is installed the Village Hall too.*

## 10. BURIAL BOARD REPORT. (Clerk)

Lodge Building Works have been instructed they will confirm a start date for Lytchgate repairs (Insurance company already paid funds into SPC Lloyds Current Account.)

## 11. PARISH HALL COMMITTEE REPORT (KH)

Coronation picnic 7<sup>th</sup> May 2023 at 1pm.

## 12. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler) The Chairman gave his thanks to SPC Council members who gave up their Saturday morning to clear some of the Avon Valley Footpath.

## 13. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines) updates as above.

## 14. Cllr Michael Thierry County Councillor report. Cllr Thierry took the floor to ask Council members to raise problems with the Clerk to process on behalf of SPC.

## 15. Cllr Tony Ring District Councillor report. None received.

Meeting closed at 9.15pm

**Date of next full council meeting Thursday, 18<sup>th</sup> May 2023 7.30pm (AGM & Parish Assembly)**