



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on Monday, 19th June 2023 – 7.30pm

Mrs. K. Hughes
Clerk – Sopley Parish Council – parish.clerk@sopley.gov.uk

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants.

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate)

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the AGM & Annual Assembly meeting held on 18th May 2023 as a correct record and signed by the Chair. Any Matters Arising from the Minutes.

4. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (DS)
- Shirley Green – Scout Planting donation from Cllr Ring of £200 received.
- Red Telephone Kiosk – Ringwood Road, Sopley – (Update) (BM)

5. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation.
- To report the conclusion of internal audit on 14th June 2023 by Eleanor of Do The Numbers.

6. ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2023

- 1) That the Accounting Statements, Annual Governance Statement 2022/23 and the Annual Governance and Accountability Return 2022/23, signed by the Responsible Finance Officer, be approved and signed by the Chairman.
- 2) That the Annual Governance Statement, Statement of Accounts to 31st March 2023, and supporting papers for submission to the External Auditors, be adopted by full Council.
- 3) That the approved accounts be made available for public inspection for 30 working days, from 20th June to 3rd August 2023 – Notice of the exercise of Public Rights.

7. CORRESPONDENCE RECEIVED:

- Confirmation from Secretary of State that “Coronation Bridge” can be used. Plaques? Announcement ideas?
- Copy of Shirley Green report received. Planting of bulbs by Scouts. £200. From Cllr Ring.

8. GRANT FUNDING:

- Coronation bench HG. Funding applied for Cllr Thierry £500.
- Coronation planters.
- Sopley School – Secret Garden.

9. PLANNING: If any members specifically want any planning discussed then can it be brought to my attention. If comments received by email did not concur then I would raise the issue automatically. None to discuss as none received this time.

10. HEATHERSTONE GRANGE - Allotments update. (TL)

- Deposit scheme to be discussed for future allotment holders.

11. BURIAL BOARD REPORT. (Chairman Shutler/Clerk)

- Update on electronic plan of cemetery as per “pink register folder of current plots.
- Ongoing quotes sought for fencing on right side of cemetery.
- Ongoing quotes for central gravel path.

12. PARISH HALL COMMITTEE REPORT (KH)

13. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler)

14. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines)

Date of next full council meeting Thursday, 20th July, 2023

Mrs. K. Hughes
Clerk – Sopley Parish Council

Contact No. 01425 674833

Email: parish.clerk@sopley.gov.uk