



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on Thursday, 20th July 2023 – 7.30pm

Mrs. K. Hughes
Clerk – Sopley Parish Council – parish.clerk@sopley.gov.uk

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants.

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate)

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the AGM & Annual Assembly meeting held on 19th June 2023 as a correct record and signed by the Chair. Any Matters Arising from the Minutes.

4. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (DS)
- Coronation Bridge Opening and signage.

5. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation as at 20th July 2023.
- VAT reclaim completed for period 010423-300623.
- To report the matters to be addressed from Internal Auditors Report and actions taken.
 - o Committees abolished
 - o GDPR – no initials in Minutes.
 - o Budget/precept only from Scribe Accounting Software from Nov 2023
 - o National Allotment Membership – purchased 21/06/23
 - o Update in 2023 – HR and Data Policies

6. CORRESPONDENCE RECEIVED:

- Highways S115 agreement for Coronation Planters.
- Request for replacement stile (too high) for HG resident.
- Request from Avon resident for additional SID for Avon to slow vehicles entering the village from Avon.

7. GRANT FUNDING

- Sopley School – Secret Garden – Learning pod.

8. PLANNING: No new applications received.

9. HEATHERSTONE GRANGE - Allotments update. (Clerk)

- A HG resident has offered to oversee and report to Clerk HG Allotment status.

10. BURIAL BOARD REPORT. (Chairman Shutler/Clerk)

- Update on electronic plan of cemetery ongoing – (JA).
- Awaiting quotes sought fencing on right side of cemetery.
- Awaiting quotes for central gravel path.

11. PARISH HALL COMMITTEE REPORT (KH)

12. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Shutler)

13. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines)

14. COUNTY COUNCILLOR REPORT (Cllr Thierry)

15. DISTRICT COUNCILLOR REPORT.

Date of next full council meeting Thursday, 20th July, 2023

Mrs. K. Hughes
Clerk – Sopley Parish Council

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