



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on Thursday, 21st December 2023 – 7.07u 0pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants.

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate)

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the meeting held on 16th November 2023 as a correct record and signed by the Chair. Matters Arising from the Minutes.

4. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (DS)
- Approval requested for Tree survey on Parish Council land as previously completed by Tree Management Company in 2019 – quoted £165.00 plus Vat by Tree Management Company.
- Updates regarding Flooding in Derritt Lane – Cllr McDonnell.

5. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation as at 21st December 2023
- Vat reclaim for period 1st July to 30th November 2023 claimed and received for £790.98

6. CORRESPONDENCE RECEIVED:

- Highways correspondence regarding encroachment onto Highways causing flooding.

7. APPROVE BUDGET AND PRECEPT for 2024-2025.

8. PLANNING:

9. HEATHERSTONE GRANGE - Allotments update. (Clerk)

- All invoices have been sent to Allotment holders totalling £435 for 2024.

10. BURIAL BOARD REPORT. (Chairman Shutler/Clerk)

11. PARISH HALL COMMITTEE REPORT (KH)

12. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Partridge)

13. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines)

14. COUNTY COUNCILLOR REPORT (Cllr Thierry) - COUNCILLOR REPORT. (Cllr Linford/Millington)

Date of next full council meeting Thursday, 18th January 2024

Mrs. K. Hughes