



To: Members of the Sopley Parish Council
You are hereby summoned to attend a MEETING of SOPLEY
PARISH COUNCIL to be held at Sopley Parish Hall on Thursday, 18th January 2024 – 7.30 pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants.

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate)

Apologies received from Cllr Allen.

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the Finance meeting held on 21st December 2023 and Full Council Meeting held afterwards as a correct record and signed by the Chair.

- Matters Arising from the Minutes.

5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (DS)
- Dog Waste Bin Shirley Common further information received. Council decision?
- Updates regarding Flooding in Parish – Cllr McDonnell.
- HH Licence for SID usage in Parish to be read and signed by the Clerk after acceptance by members.

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation as at 18th January 2024.
- Data Protection and Staffing policy update of policies.
- Updated Budget for 2024-2025 agreed and approved.
- Precept ofm £36,000 has been applied for.

7. CORRESPONDENCE RECEIVED:

- Update if available – Sopley Parish Hall – flooding. Letter received from Parish Hall Committee.

8. PLANNING:

9. HEATHERSTONE GRANGE - Allotments update. (Clerk)

- New tenant for allotment 9 – deposit and 2024 fees paid.

10. **BURIAL BOARD REPORT.** (Chairman Shutler/Clerk)

- Notice received from Outdoor Designs of increase per month of £45. (£420 to £465 from 1st April 2024). Total to be increased from £5040 per annum to £5580.00. For the budget we can move £500 from the water allocation to maintenance to cover this not effecting Final budget figures for 2024-2025.

11. **PARISH HALL COMMITTEE REPORT** (KH)

18th March 2024 – 7.30pm St Patricks

26th April 2024 – Skittles.

12. **PARISH FOOTPATHS & RIGHTS OF WAY ISSUES:** (Cllr. Partridge)

13. **HIGHWAYS & TRAFFIC MANAGEMENT ISSUES:** (Cllr. Vines)

14. **COUNTY COUNCILLOR REPORT** (Cllr Thierry) - **COUNCILLOR REPORT.** (Cllr Linford/Millington)

Date of next full council meeting Thursday, 22nd February 2024