



**MINUTES OF MEETING OF
SOPLEY PARISH FULL COUNCIL (FINANCE)
HELD ON**

**Thursday, 21st December 2023 at 6.30pm
at Sopley Parish Hall, Priest's Lane, Sopley.**

MINUTES

In attendance: Chair Shutler, Cllr Vines, Cllr McDonnell, Cllr Dunn, Cllr Allen, Cllr Partridge.

1. The Minutes of the Finance Committee meeting held on the 19th December 2022 confirming recommendations of the Council **were agreed and approved and signed by the Chair.**
2. The Council's Financial Regulations and the Financial Risk Assessment **were circulated, agreed and approved by all Council members and the website is to be updated.**
3. The Parish Council's financial position and reports as at 30th November 2023 were prepared from Scribe Accounting software and the Bank Reconciliation to 30th November 2023 was circulated. **The budget, bank and Scribe reports were read, agreed, and approved by all Council members.**
4. The draft budget proposals for the 1st April 2024-31st March 2025 financial year were circulated. An increase in the figure for the Parish Loan repayment figure to £2900 for the year is to be updated by the RFO. Updated figures will be circulated with the minutes. **The budget was agreed and approved by all Council members and signed by the Chair.**
5. The recommended precept level for 1st April 2024 to 31st March 2025. This was agreed at £36000 5% increase at a cost to the electorate of £5.55 per elector. **The precept will be applied for at £36,00 and was agreed and approved by all Council Members.**

Mrs. K. Hughes Clerk – Sopley Parish Council

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