



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 27th June 2024 – 7.30 pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

*Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants.
(Three Minutes per speaker).*

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate).

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the Full Council meeting held on ACM 23rd May 2024 as a correct record and signed by the Chair. Any Matters Arising from Minutes.

5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (GV)

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation to
- Trustee for Allotments for labouring poor currently Mr Eccles.
- Request to add Cllr Vines to bank mandate, suggest keeping Cllr Shutler too.

7. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2023/2024.

- To report on the Internal Auditors report from Eleanor Dunne from Do the Numbers.
- To Approve the AGAR completed after the IA report.
- To confirm there are no Conflicts of Interest with BDO (External Auditors).
- Adoption of Equality, Diversity policy as recommend by IA and obtained from ACAS.
- To confirm change of Chair for 2024/2025 with external auditors.

8. CORRESPONDENCE RECEIVED:

- Grant application for Thorney Hill Community Centre.

9. D-DAY 8TH JUNE AT SMUGGLERS:-

- Thanks to all and Dee for the beautiful venue.

10. PLANNING – monthly update on all (specifically the following):

- 24/10518 – Court Farm planning variation

SUB-COMMITTEE UPDATE REGARDING:

- 24/10380 – Variation to planning re sewage plant – sub committee update led by Cllr Partridge.

11. HEATHERSTONE GRANGE (allotments) - (Clerk)

- Quote obtained for allotment hedges £1350.00. (Lengthsman).

12. FLOODING UPDATE: (BM)

13. BURIAL BOARD REPORT. (Chairman Vines/Clerk)

- Incorrect burial re plot 4Ac17 - headstone has been removed, amended and returned. Family are now happy with this. Further invoice received for amendments to the Deceased's family approval £272.00.
- Memorial application received for the late Norman Collis. Fee paid £66.00 by Co-op Funeralcare.

14. PARISH HALL COMMITTEE REPORT (KH)

- Update on Section 143 Notice service on SPC regarding illegal encroachment and access to Highway. Drainage and flooding in front of hall.

15. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Partridge)

16. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. Vines)

17. COUNTY COUNCILLOR REPORT: (Cllr Thierry)

18. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Millington)

**Date of next full council meeting
Thursday, 18th July 2024 at 7.30 pm**