

**MINUTES OF EXTRA ORDINARY MEETING OF
SOPLEY PARISH COUNCIL
Monday, 20th May 2024 AT 7.30P.M.
HELD AT SOPLEY PARISH HALL, PRIEST LANE,
SOPLEY BH23 7BA
Called by Chairman Daniel Shutler**



1. APOLOGIES/DECLARATIONS OF INTEREST AND MEETING WAS QUORATE:

There were no apologies for absence, the Clerk confirmed that the meeting was quorate & there were no declarations of interest in respect of agenda items.

In attendance (Sopley Parish Council): Chair Shutler, Cllr Vines, Cllr McDonnell, Cllr Allen, Cllr Dunn, Cllr Partridge and Cllr Adaway.

(Sopley Parish Hall Management Committee): Imogen Fidler, Caroline Paul, Rosie Ward, Cynthia and Norman Hiscock, Nick Hill, and John Eccles.

Also in attendance were Mr David Benton-Jones and Phil Emmel.

The following points were discussed:

Unauthorised structure:-

- The S143 Notice has been served regarding the “Unauthorised structure” on Sopley Village Hall, Land registry title number HP700741.
- Part of the structure has been placed on the Highway without consent of the County Council (acting as the Highways Authority).
- Part of the structure that is situated on the Highway will need to be demolished and removed from the Highway.

Unauthorised connection to the Highway:-

- It has come to the attention of the Highway Authority that there has been a concrete driveway connected (“illegal connection”) to the highway.
- Please remove this illegal connection to the Highway and replace the verge back to a grassed area.

2. The next steps were discussed following letter received from Hannah Toogood from Irwin Mitchell Solicitors (instructed by BHIB our joint Insurance Company):

The following points were discussed and noted:

- There was planning approval for the Parish Hall renovations but there were no planning applications for outside of the building.
- The original picket fence was replaced by metal railings before the concrete plinth was built.
- Highways felt the original fence was in the incorrect place over a long period of time.
- The verge is also Highways land.
- The maps confirm the concrete plinth is outside the property boundary.
- Planning and building regulations need to be obtained moving forward.
- The blocked drains that had been reported and causing flooding are now reported as being cleared by NFDC. There is currently no flooding.

NEXT STEPS:

- Clerk asked to contact Graham Davies for advice on the plinth and to arrange a meeting and Consultation with Chairman.
- Clerk asked to involve District and County Councillors. Cllr Linford and Cllr Thierry and perhaps the press regarding the S143 Notice and removal of disabled access to the Hall.

Meeting closed at 8.15pm

Date of Next Meeting : Thursday, 23rd May 2024
ACM & Parish Assembly