



**To: Members of the Sopley Parish Council**  
**You are hereby summoned to attend a**  
**MEETING of SOPLEY PARISH COUNCIL to be held at**  
**Sopley Parish Hall on Thursday, 17<sup>th</sup> October 2024 – 7.30 pm**  
**By Mrs. K. Hughes Clerk – Sopley Parish Council**

## **AGENDA**

### **1. PARISHIONER PARTICIPATION.**

*Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).*

### **2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate).**

### **3. Declarations of Interest/Requests for Dispensation received by the Clerk.**

### **4. To confirm the Minutes of the Full Council meeting held on 19<sup>th</sup> September 2024 and of the subcommittee “encroachment” meeting held on 3<sup>rd</sup> October 2024 as a correct record and signed by the Chair.**

- Any Matters Arising from Minutes. Drawing of the proposed S143 remedial works were handed out.

### **5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)**

- ACTION LIST UPDATE – (GV)
- Village gateway ideas. (ALL)
- Cllr Dunn is to purchase some bulbs for the Harrison Memorial Garden. £29.95 receipt received and payment made.
- Schedule of works for “Lengthsman” for regular routine maintenance to be adopted when details received from SPC members for locations of works.

### **6. PARISH CLERK’S REPORT: (Katie Hughes - Clerk)**

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation to 10<sup>th</sup> October 2024.

### **7. CORRESPONDENCE RECEIVED:**

- Shirley Comon – URGENT decision required for inspection works carried out in January 2024. £1100 plus VAT.
- Shirley Common – Full inspection to be carried out after another complaint. £1300 for the full report of council owned land.
- Exxon pipeline – not going ahead.
- Chickens/ducks: - All chickens (and ducks!) no matter what the flock size need to be now registered with the AHPA from the 1st October this year.

## **8. UPDATE ON SECTION 143 NOTICE – PARISH HALL ENCROACHMENT:**

- It was discussed and confirmed that the current gradient of the slope has no bearing on the encroachment issue that we are addressing and will not be affected by any remedial building works.
- The drainage will be looked at when the encroachment has been reduced back. Since the NFDC operatives cleared the drains back in July 2024 it has been noted that even with the recent wet weather there seems to be no ongoing issue with flooding in Priest Lane.
- The requirement of a Highways Licence of the selected builder has been discussed. It was felt that this is the “correct” route to take things forward. This will be finalised at the meeting on 17<sup>th</sup> October. The recommendation of the subcommittee was to obtain the correct licences at a cost to SPC and SPH of £454 from Hampshire Highways (split 50/50).

## **9. UPDATE ON PLANNING – monthly update on all applications (Clerk)**

## **10. FLOODING UPDATE (Cllr McDonnell)**

## **11. HEATHERSTONE GRANGE (allotments) - (Clerk)**

- Annual invoices are due to be sent. £35 per allotment per annum.

## **12. BURIAL BOARD REPORT. (Chairman Vines/Clerk)**

## **13. PARISH HALL COMMITTEE REPORT (KH)**

- Opening Nat West bank balance on 1st September = £20660.24  
Total income = £906.36  
Total expenditure = £1331.93  
Deficit= £425.57  
Closing bank balance on 30 September = £20234.67

- Skittles 18<sup>th</sup> October and Bingo 15<sup>th</sup> November 2024.

## **14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Partridge)**

- Northwest Bransgore Walking Route.

## **15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr. McDonnell)**

## **16. COUNTY COUNCILLOR REPORT: (Cllr Thierry)**

## **17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Millington)**

**Date of next full council meeting**  
**Thursday, 21<sup>st</sup> November (Budget/precept meeting) 2024 at 7.00 pm**  
**Followed by SPC Council meeting after its conclusion**