



MINUTES of the MEETING of SOPLEY PARISH COUNCIL
held at Sopley Parish Hall on Thursday, 21st November 2024 at 7.30pm

In attendance: - Cllr Dunn, Cllr McDonnell, Cllr Adaway, Cllr Allen, Katie Hughes (Clerk) and 1 member of the public.

The Clerk confirmed that the meeting was quorate.

PARISHIONER PARTICIPATION:

- A parishioner enquired regarding an allotment at Heatherstone Grange, the Clerk reported that all are currently occupied, but there is a waiting list being kept if any become available.

1. APOLOGIES FOR ABSENCE:

Apologies were given by Cllr Shutler, Cllr Linford and Cllr Partridge.

2. There were no Interest or requests for dispensation received by the Clerk.

- 3. The Minutes of the meeting held on 17th October 2024 were approved by all Council members and duly signed by the Chair.** There were no matters arising.

4. CURRENT ISSUES & FORWARD PLANNING:
ACTION LIST UPDATE – (GV)

- It was confirmed that the Grounds Maintenance Company have been instructed to exchange the kissing gates at Kennelmans and f/path no. 22, where it meets with the U108 from London Lane, Avon toward Ripley. The works are scheduled to be completed from 16th December 2024 and will be confirmed with the Clerk.
- Bulbs have been ordered and received by Cllr Dunn and distributed for planting. It was suggested that some could be planted on the green at Ripley by the bench. Some are due to be planted at the weekend by some members.
- The hazardous tree survey by the Tree Management company is scheduled for 18th & 19th November and a report was yet to be received by the Clerk.
- CIL bid window now reopened, the Clerk confirmed that items previously short listed would be reapplied for. It was agreed for applications be completed for Highways licences, planters and a village gateway be sent as new Cil bids.
- Signage to be researched by the Clerk with Hampshire Highways for signs for the area of “Shirley” (not currently signposted).

5. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- The following schedule of payments had already been circulated by email and were **authorised and approved by all Council Members for payment:-**

21st November 2024		Amount
Supplier to be paid	Invoice no:	
Elan city	SO-UK04929	£48.97
Staples	2656143	£76.27
	Total:	£125.24
Supplier already paid		
Scribe cemetery renewal	6783	£331.20
Jamiesons bulbs - Dee Dunn		£99.76
John Eccles (meeting refreshments)		£9.00
Monty - 07	INV 7	£25.00
NFDC GIS Partnership 2024-2025	41071590	£125.00
PAYE	Nov-24	£1,227.03
PAYE back pay award Apr - Oct 24	£264.60	£0.00
Pennon water	-	£7.16
Clerk mobile Giff gaff	-	£6.00
Adobe monthly sub		£19.97
		£1,850.12
Credits		
Burial fee Powell 6ia12	0	£132.00
Sopley Parish Hall SO for encroachment	standing order	£150.00
Lengthsman scheme 2024	BPC	£1,100.00
HG Allotment payments	Plot 4	£105.00
Sopley Parish Hall SO for PWLB	payments for PWLB (2)	£5,238.76
		£6,725.76
To pay out:		£125.24
Paid out:		£1,518.92
VAT to claim		£92.52
Current Account		£44,617.82
Deposit account		£50.65
Allotments account		£5,600.97
Parish Hall Account		£3,995.35
	Total:	£54,264.79

- The Bank Balances and Reconciliation to 10th November 2024 had been circulated prior to the meeting by email **was checked, approved and duly signed by the Chair.**
- The Clerk reported the PAYE scale increase of 63p per hour. This was backdated to April 2024. The Clerk is currently on Spinal point 22.

6. CORRESPONDENCE RECEIVED:

- NFDC have been contacted and are to report back to the Clerk on how to apply for licences for planters on the Highway.
- Jeremy is attending the Community forum (community resilience and planning for emergencies) to be held 4th December 2024 1.00pm to 4.30pm at Lyndhurst.
- Correspondence has been received from a Parishioner regarding the Wyatt Homes and flooding issues in the Derritt Lane area of the Parish. One council member who had been misquoted by this person has addressed the situation but wanted SPC to be made aware of the problems that had been reported incorrectly.

7. UPDATE ON SECTION 143 NOTICE – PARISH HALL ENCROACHMENT:

- The Clerk reported that we are still waiting for a 3rd quote for the remedial works to address this notice. These are due by the end of November and the works are scheduled to commence in January 2025. As soon as the quotes are received a meeting will be called. It was pencilled in for an EO meeting for 9th December at 7pm. The Clerk will give updates.

8. PLANNING:

Date received	App No	Address	Application	Current Status
12/11/2024	24/01313 FULL	TREESCAPE, THATCHERS LANE, SHIRLEY, BRANSGORE, CHRISTCHURCH, BH23 8EG	Alterations to the roof to create additional bedroom and enlarge existing living accommodation.	12/11/2024 sent Cllrs.
23/10/2024	24/10835	SOUTHWINDS, NORTH RIPLEY ROAD, RIPLEY, SOPLEY, BH23 8ES	Extension to connect existing house and garage; additional one and two-storey extension to both buildings	23/10/2024 sent to Cllrs.
22/10/2024	24/10922	SABINES, RINGWOOD ROAD, AVON, SOPLEY BH23 7BQ	Variation of condition 2 of Planning Permission 21/10717 to allow revised window and door openings	16/11/2024 consultee par 1 submitted
11/11/2024	24/10937	LONDON FARM, LONDON LANE, AVON, SOPLEY BH23 7BL	Change of Use of existing barns to commercial use (B8 Storage and Distribution); associated external and fenestration alterations; new ramp access with handrail	16/11/2024 consultee par 1 submitted

21/10/2024	24/10892	Areas Of Land In And Around Kingston Common, Ringwood	Installation of fibre optic cable to provide full fibre broadband services (Prior Approval Application)	16/11/2024 consultee par 1 submitted
19/09/2024	24/10788	KENNELMANS COTTAGE, WINDMILL FARM, HARPWAY LANE, SOPLEY BH23 7BU	Use of existing holiday let as dwelling	08/10/24 Par 1 sent to NFDC 16/11/2024 awaiting decision
16/08/2024	24/10698 comments by 13th Sept 2024	9 & 10 PRIEST LANE, SOPLEY BH23 7BA	Retention of single-storey extension but with proposed new external brickwork, new section of slate roof and rolled lead to flat section of roof; retention of front porch and external doors; removal of rear porch (Part retrospective) (Application for Listed Building Consent)	06/09/2024 SPC comments submitted to NFDC. 16/11/2024 awaiting decision
	24/10380	LAND SOUTH OF, DERRITT LANE, SOPLEY BH23 8AT	Variation of conditions 2, 26 and 37 of application 21/11097 to allow amended layout and drainage plans in regard to the incorporation of a package treatment plan and associated infrastructure	REFUSAL submitted 06/09/2024 email to Wyatt Homes to confirm overall objections received.
	23/10742	COURT FARM, RINGWOOD ROAD, AVON, SOPLEY BH23 7BG	The installation of 3 rows of solar array panels; battery and transformer structures; access	16/11/2024 awaiting decision.

- Cllr Dunn and Cllr Vines arranged a site visit for Southwinds – Planning 24/10835 and report back to the Clerk for Consultee submission. (concerns were raised by a neighbour during the meeting regarding the DM20 policy).

9. FLOODING UPDATE (Cllr McDonnell):

- An update was given regarding Fish Street, Derritt Lane and the maps confirming the pink zones and responsibility of the different areas. Cllr McDonnell also confirmed a site visit with Hampshire Highways was scheduled to take place on 2nd or 3rd December 2024.

10. HEATHERSTONE GRANGE - Allotments update. (Clerk) –

- 2025 invoices have been sent with increase notices for 2026.
- 2024 Annual maintenance has been completed by GMC. Photos have been circulated to all SPC members by email. The Clerk reported that compliments have been received from Heatherstone Grange residents.

11. BURIAL BOARD REPORT. (Chairman Vines/Clerk): -

- Quote received for £2400 for extra works from Outdoor Designs. The decision was taken that tenders would be required before renewing their contract in April 2025. Contractors to be sourced to quote for the extra works required. **ACTION: Clerk**

12. PARISH HALL COMMITTEE REPORT (KH)

- The following account information had been received by the Treasurer of the Parish Hall Management Committee: -
- Opening Nat West bank balance on 1st October = £20234.67
Total income = £1251.60
Total expenditure = £5984.34
Deficit = -£4732.74
Closing bank balance on 30th October = £15501.93
- **Items for approval by SPC above the £500 limit: (these items were approved by all SPC members).**
Notification for payment of Dan Shutler £2180.00
Approval of payment for glass washer for £881.00.
- The Clerk was asked to contact the hall manager regarding the heating complained about by the Silver Swans dance group. It was stated that it is not an SPC matter.
ACTION: Clerk to send a polite email.

13. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr. Partridge) –

- Northwest Bransgore Walking Route was discussed, and all members were pleased with the proposal.

14. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Chair Vines/Cllr. McDonnell) –

- Chair Vines confirmed that he will be extracting SID data this weekend and the SID can be moved to its other approved location (opposite Wychavon on B3347).

15. COUNTY COUNCILLOR REPORT (Cllr Thierry) – None received.

16. DISTRICT COUNCILLOR REPORT (Cllr Linford/Millington) – None received.

Meeting closed at 20.40 pm
Date of next full council meeting
Thursday, 19th December 2024 (Budget/precept meeting) 2024 at 7.00 pm
Followed by SPC Council meeting after its conclusion