



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 20th February 2025 – 7.30 pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate).

Apologies received from Cllr Partridge, Cllr Allen and Cllr Adaway.

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the SPC Meeting held on 16th January 2025 as a correct record and signed by the Chair.

- Any Matters Arising from Minutes.

5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (GV)
- Fencing for memorial garden and hall not now viable.

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation to 10th February 2025.
- VAT reclaimed for Hart's.
- Internal audit booked for 6th June 2025 - 1pm with Do the Numbers.

7. CORRESPONDENCE RECEIVED:

- Email from a parishioner who lives in Derritt Lane received 5th February 2025.
- Planned power outage received from Scottish & Southern Electricity for 20/03/25 – 08.30 am to 2pm.

8. UPDATE ON SECTION 143 NOTICE – PARISH HALL ENCROACHMENT:

- Lighting not reconnected for hall. Hart's assessing.
- Removal of locking posts proposed when. Further tarmac at opposite end of drive (to match completed end.

9. UPDATE ON PLANNING – monthly update on all applications: (Clerk)

10. FLOODING UPDATE: (Cllr McDonnell)

- Proposal relating to Derritt Lane ongoing flooding.

11. HEATHERSTONE GRANGE (allotments): (Clerk)

- 3 outstanding allotment payments being chased.

12. BURIAL BOARD REPORT:(Chairman Vines/Clerk)

- Quote received for hedge bordering property, clearing consecrated ground, burning all waste and leaves from cemetery, £510.00 (quote 420).
- Front spoil area £960 (quote 421).
- Maintenance quote for £547.00 pm received from GMC (quote 422) free gates.
- Still waiting on 3rd quote.

13. PARISH HALL COMMITTEE REPORT: (KH)

- Hall access and notifications to Hall Manager.
- Hall Manager & secretary stepping down as trustees.
- John stepping down as trustee and resigning as Treasurer.

Opening Nat West bank balance on 1st January = £12029.42
Total income = £1144.46
Total expenditure = £896.85
Surplus = £274.61
Closing bank balance on 30th January = £12277.03

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge)

- Correspondence from Rosehill Drive re hedge cutting on 2nd February 2025 – update.

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr McDonnell)

16. COUNTY COUNCILLOR REPORT: (Cllr Thierry)

17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Cllr Frampton)

Date of next full council meeting - Thursday, 20th March 2025, 7.30pm