



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 20th March 2025 – 7.30 pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate).

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the SPC Meeting held on 20th February 2025 as a correct record and signed by the Chair.

- Any Matters Arising from Minutes.

5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval)

- ACTION LIST UPDATE – (GV)
- Welcome to Sopley Gates to now be painted and new sign to be ordered and fitted. Approval to be sought from the members.
- Broadband update (Cllr McDonnell)

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk)

- Supplier payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation to 10th March 2025.
- Cilca qualification achieved by the Clerk and the power for SPC to have "Gpoc" status from May 2025.
- Grant window open for April 2025 Clerk to advertise.

7. CORRESPONDENCE RECEIVED:

- Elancity warranty expiring 3rd May 2025 – extend the warranty for £199.99.

8. UPDATE ON SECTION 143 NOTICE – PARISH HALL ENCROACHMENT:

- Ramp lighting update.

9. UPDATE ON PLANNING – monthly update on all applications: (Clerk)

- Report on site visit with Avon Tyrrell Estate.

10. FLOODING UPDATE: (Cllr McDonnell)

11. HEATHERSTONE GRANGE (allotments): (Clerk)

- 3 allotment holders did not renew after chasing payment. 3 new allotment holders are now in place from 6th March 2024. All fully paid for 2025, £50 deposits too and signed tenancy agreements in place.

12. BURIAL BOARD REPORT:(Chairman Vines/Clerk)

- Extra administration fee to be set at £100.00 for cremation only burials and no funeral director involvement added to cemetery regs – seeking SPC approval.
- Outdoor Designs have now finished their works and still ongoing tenders for new regular provider in the interim Community team can attend.

13. PARISH HALL COMMITTEE REPORT: (KH)

- Hall access and notifications to Hall Manager.
- Three trustees now removed from Charity Commission register (Fidler/Ward & Eccles)

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge)

- Update on footpaths and is it now time to instruct most urgent tree works to be completed at Shirley Common.

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr McDonnell)

- Can we book in turning SID?

16. COUNTY COUNCILLOR REPORT: (Cllr Thierry)

17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Cllr Frampton)

Date of next full council meeting - Thursday, 17th April 2025, 7.30pm