



APPLICATION FOR GRANT – ORGANISATIONS/GROUPS ONLY

(The Council regret that they are unable to consider grants or sponsorships for individual people)

Please note: This form **MUST** be completed **IN FULL** before the Council may consider any grant application.

Applicants must enclose copies of their organisation's **CONSTITUTION**, their most recent **ANNUAL REPORT**, their last **AGM MINUTES** and a copy of their most recently published **ANNUAL ACCOUNTS**.

1. FULL NAME OF APPLICANT (Charity/Organisation):		
2. FULL POSTAL AND EMAIL ADDRESS OF APPLICANT (Charity/Organisation):	Email:	
	POSTCODE:	
3. Reg'd Charity no: (if applicable)	4. Telephone no:	
5. Full name of organisation's delegated contact:	6. Position/Title of nominated contact:	
7. Please describe your organisations aims and objectives:		
8. Does your organisation work solely for the benefit of Sopley?	YES	NO
9. If YES how many Sopley residents benefit on a regular basis from your organisation?		
10. If the answer to question 8 is "NO" please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.		
11. If your organisation is OUTSIDE SOPLEY, how many SOPLEY residents do (or will) regularly benefit from the services you provide? <i>(Please enter in the box on the right) →→</i>		
12. Are you seeking Grant Aid from other sources? (eg. Hampshire CC etc?) Please specify below:		

13. How many UNPAID VOLUNTEERS do you have?	
14. How many FULL TIME PAID staff?	
15. How many PART-TIME staff?	

16. Have you ever received a grant from Sopley Parish Council at any time in the past?	
17. If "yes" please enter month, year and amount	Date when grant awarded: Amount awarded:

18. What GRANT SUM are you applying for to Sopley Parish Council (Please enter the amount applied for IN FIGURES, in the box on the right) →→	£
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19. Please provide your bank account number and sort code:	Bank: Account no: Sort code:
20. Is your organization registered for VAT?	YES/NO

21. Would you please specify what the grant would be used for? (e.g. Capital project, running costs etc.)

22. If the grant is towards a Project Development, do you require formal planning consent?	YES/NO
23. If the grant is to be used for a project, when do you expect to start and finish?	Start date? Finish date?

24. Please give any additional information that you feel is relevant or will support the grant application. E.g. Any fund-raising events undertaken by your organization and any amount raised (<i>other than grant applications</i>).

PLEASE NOTE: If your grant application is successful, whether in whole or in part. It would be conditional upon you to acknowledge Sopley Parish Council in your Annual Report or in any other publication (newsletter etc.) relevant to your organisation. In signing this grant application, you agree to be bound by this condition.

Signed: **Dated:**