



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 24th April 2025 – 7.30 pm
By Mrs. K. Hughes Clerk – Sopley Parish Council

AGENDA

1. PARISHIONER PARTICIPATION.

Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).

2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate).

3. Declarations of Interest/Requests for Dispensation received by the Clerk.

4. To confirm the Minutes of the SPC Meeting held on 20th March 2025 as a correct record and signed by the Chair.

- Any Matters Arising from Minutes.

5. CURRENT ISSUES & FORWARD PLANNING: (All Council Members for discussion/approval).

- ACTION LIST UPDATE – (GV)

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk):

- Supplier payments to be made to be authorised by all Council Members.
- Bank Balances and Reconciliation to 11th April 2025.
- Annual Governance and Accountability Report received by clerk for 2024-2025.
- VAT claim completed for end of year.
- Phase one of hazardous tree inspection report completed by Tree Management co on 15th April 2025.
- Training courses booked for Cllr Partridge (Cllr Fundamentals) and Cllr McDonnell (Chairing Skills).

7. CORRESPONDENCE RECEIVED:

- Members invited to FONFA service 6th September 2025 at 2pm at HG.
- Parish boards in need of maintenance. Approval requested for contractor to refurb boards and locks asap. Not completed since 2019.

8. UPDATE ON PLANNING – monthly update on all applications: *(and any additional applications received after publication of the agenda, where the consultation period expires before the next scheduled Parish Council meeting (Clerk):*

9. UPDATE ON HALL ENCROACHMENT: (S143 Notice):

- Clerk met with electrician ramp lighting now working.
- Awaiting quote for new lighting inside and outside hall.
- Trial removal of bollards on ramp at hall? For discussion and approval/refusal.

10. FLOODING UPDATE: (Cllr McDonnell)

11. HEATHERSTONE GRANGE (allotments): (Clerk)

12. BURIAL BOARD REPORT:(Chairman Vines/Clerk):

- Third tender received for cemetery. Can we approve new contractor for 2025-2026.
- Tenders circulated by email costs £485, £547 and £400 pcm received.

13. PARISH HALL COMMITTEE REPORT: (KH)

- Upcoming events:
6th May 2025 – Hall Committee AGM – 7pm – Clerk to request full keyholder list after officer and committee changes on this date).
15th May 2025 -Annual Council Meeting & parish Assembly 7pm.
16th May 2025 – Barn Dance
17th May 2025 – VE 80 Party in hall.

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge)

- NFDC have completed BR1 footpath improvements.

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Cllr McDonnell):

16. COUNTY COUNCILLOR REPORT: (Cllr Thierry):

17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Cllr Frampton):

Date of next full council meeting /Annual Meeting & Parish Assembly

- Thursday, 15th May 2025, 7.00pm