



MINUTES of the MEETING of SOPLEY PARISH COUNCIL
held at Sopley Parish Hall on Thursday, 16th January 2025 at 7.30pm

In attendance: - Chair Vines, Cllr Dunn, Cllr McDonnell, Cllr Shutler, Cllr Allen, Katie Hughes (Clerk) and 4 members of the public.

The Clerk confirmed that the meeting was quorate.

PARISHIONER PARTICIPATION:

A parishioner queried the repeater signs on the B3347 heading north towards the Avon Causeway. The signs say slow down and then the repeater signs say 40 mph.

This parishioner then suggested another location for the Sid to be moved to further down in the village. The Clerk asked her to send the what3word location and she will submit the application. **ACTION: Clerk to apply once location received.**

1. APOLOGIES FOR ABSENCE:

Apologies were received by Cllr Adaway, Cllr Linford and Cllr Partridge.

2. There were no Interest or requests for dispensation received by the Clerk.

3. The Minutes of the meeting held on 19th December 2025 of the finance and Full Council meeting were approved by all Council members and duly signed by the Chair.

- There were no matters arising.

4. CURRENT ISSUES & FORWARD PLANNING:

ACTION LIST UPDATE – (GV)

- Security key is missing from the SID. **ACTION: Clerk to email supplier for a replacement.**
- SID has now been moved to new approved location on B3347 opposite Wychavon. Unit to be spun to face north in 3 months' time. Investigations to be conducted on how to change unit from 30mph to 40 mph readings.
- Cllr Adaway has a location for the Clerk to get approved in Shirley. **ACTION: Clerk to chase location details with Cllr Adaway and then request approval of this position with Traffic Management team.**
- Another site to be assessed was suggested as on Derritt Lane opposite the Dan Tanner PYO. **ACTION: Clerk to ask for site to be assessed with the traffic management team.**
- Chair Vines has sent the Sid data to Cllr McDonnell today. Cannot currently download data but this is an ongoing project.
- Cllr Allen asked for the Elm tree project to be placed on the action list.

5. PARISH CLERK'S REPORT: (Katie Hughes – Clerk)

- The following schedule of payments had already been circulated by email and were **authorised and approved by all Council Members for payment, duly signed by the Chair and Clerk.**

16 th January 2025		Amount
Supplier to be paid	Invoice no:	
Outdoor Designs	5084 – Dec 24	£465.00
GDPM	4 – final Dec 24	£325.00
Plans wrong! DWG plans	Total:	£790.00
Supplier already paid		
Stationery - Amazon	0	£56.26
Penon water - cemetery	0	£7.16
PAYE	Jan-25	£1,015.80
Giff Gaff Clerk mobile	0	£6.00
Adobe plus	0	£19.97
Amazon printer ink	0	£67.28
SID Clips	Clerks repay	£49.65
		£1,165.86
Credits		
SPH - Standing order encroachment		£150.00
Pusey/Kay HG allotment payments		£70.00
		£220.00
To pay out:		£790.00
Paid out:		£1,165.86
VAT to claim		£476.58
Funds available:		£41,428.86
Current Account		£36,637.43
Allotments for Labouring Poor a/c		£4,005.43
Parish Hall Account		£5,900.97
Deposit account		£50.78
	Total:	£46,594.61

- The Bank Balances and Reconciliation to 15th January 2025 had been circulated prior to the meeting by email **were checked, approved and duly signed by the Chair.**
- The Clerk confirmed that the 2025-2026 Precept request had been submitted for £37,800.00.

- The Clerk confirmed that all Newsletter editorial and advert requests have been sent to local contributors and some articles have already been received.

6. CORRESPONDENCE RECEIVED: None to date.

7. UPDATE ON SECTION 143 NOTICE – PARISH HALL ENCROACHMENT:

A general update was given on progress, and it was confirmed that the picket fence was due and that the lawn was due to be laid on verge as per the guidance from HH and the S143 Notice received last February 2024.

8. PLANNING:

CURRENT PLANNING APPLICATIONS			
Date received	App No	Address	Current Status
15/01/2025	25/00022OHL	Christchurch (CHRI) E6L5 11kV Circuit	16/01/2025 sent to Cllrs for comment.
12/11/2024	24/01313 FULL	TREESCAPE, THATCHERS LANE, SHIRLEY, BRANSGORE, CHRISTCHURCH, BH23 8EG	14/01/2025 no objections unable to consultee comment.
23/10/2024	24/10835	SOUTHWINDS, NORTH RIPLEY ROAD, RIPLEY, SOPLEY, BH23 8ES	26/11/2024 Par with comments sent to NFDC awaiting decision. 14/01/2025 extension of time
22/10/2024	24/10922	SABINES, RINGWOOD ROAD, AVON, SOPLEY BH23 7BQ	16/11/2024 consultee par 1 submitted awaiting decision. 14/01/2025 extension of time
11/11/2024	24/10937	LONDON FARM, LONDON LANE, AVON, SOPLEY BH23 7BL	16/11/2024 consultee par 1 submitted, awaiting decision 14/01/2025 awaiting decision.

	24/10380	LAND SOUTH OF, DERRITT LANE, SOPLEY BH23 8AT	12/12/2024 reapplication received. Sent to Cllrs. 14/01/2025 further comments submitted 100125.
	23/10742	COURT FARM, RINGWOOD ROAD, AVON, SOPLEY BH23 7BG	16/11/2024 awaiting decision.

9. FLOODING UPDATE (Cllr McDonnell):

An update was given regarding localised flooding, and it was stated that Derritt Lane was due to close briefly the following week.

10. HEATHERSTONE GRANGE - Allotments update. (Clerk) – Nothing to update.

11. BURIAL BOARD REPORT. (Chairman Vines/Clerk): - Nothing to report.

12. PARISH HALL COMMITTEE REPORT (KH)

- The Clerk was asked to arrange a joint meeting with SPH and SPC to discuss the suggestion of a community event to celebrate VE 80 Day either in May or August 2025. A date was suggested of 3rd February 2025 at 7pm. Clerk to check availability of the hall and email all involved.
- The clerk was asked to see if a report from SPH could be made available for each SPC meeting and could the minutes be circulated once the clerk has received them from the Hall secretary.
- The accounts had been received as follows: -

Opening Nat West bank balance on 1st December = £13852.86
Total income = £462.25
Total expenditure = £2286.09
Deficit = -£1823.84
Closing bank balance on 30th December = £12029.42

- Cllr Dunn requested some fencing for the memorial garden at the bottom of Priest Lane to protect the bulbs/flowers. To be sourced and discussed on 20th February 2025. **ACTION: Cllr Dunn and SPC.**
- Chair Vines to speak to Sopley Salads re their advertising boards/table. **ACTION: Chair Vines.**

- It was also raised that some fencing should be sourced to protect the grass verge outside the hall as it is newly laid.

13. **PARISH FOOTPATHS & RIGHTS OF WAY ISSUES:** (Cllr. Partridge) – **Nothing to report.**
14. **HIGHWAYS & TRAFFIC MANAGEMENT ISSUES:** (Chair Vines/McDonnell) – **Nothing to report.**
15. **COUNTY COUNCILLOR REPORT** (Cllr Thierry) – **None received.**
16. **DISTRICT COUNCILLOR REPORT** (Cllr Linford) – **None received.**

Meeting closed at 20.36 pm

Date of next full council meeting

Thursday, 20th February 2025 at 7.30 pm

Cllr Allen gave his apologies for the following meeting at this point.