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Mrs Katie Hughes
Sopley Parish Council
Silver Mist
Ringwood Road
SOPLEY
Dorset
BH23 7BE

Date: 29 September 2025

Our Ref:HA0241

Sopley Parish Council

Dear Mrs Hughes

We issued our external report and certificate for Sopley Parish Council on 15 September 2025 which contained an 'other matter' in relation to the AGAR not being completed correctly and amendments needing to be made in relation to dates and minute references missing.

This is incorrect as the dates and minute references were entered on the form but in white font which was not easy to read. This other matter is not required.

As you are aware, once we issue our opinion and certify closure we are unable to reissue our report; however this letter may be published with the External Auditor Report for clarification.

Yours faithfully

DocuSigned by:

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BDO LLP
Southampton