



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 18th September 2025 – 7.30 pm

By Mrs. K. Hughes Clerk, PSLCC – Sopley Parish Council

AGENDA

- 1. PARISHIONER PARTICIPATION.** *Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).*
- 2. APOLOGIES FOR ABSENCE** (The Clerk will confirm that the meeting is Quorate).
- 3. Declarations of Interest/Requests for Dispensation received by the Clerk.**
- 4. To confirm the Minutes of the Meeting held on 17th July 2025 as a correct record and signed by the Chair.** Any Matters Arising from Minutes.
- 5. CURRENT ISSUES & FORWARD PLANNING:** (All Council Members for discussion/approval).
 - ACTION LIST UPDATE – (GV)
- 6. PARISH CLERK'S REPORT:** (Katie Hughes - Clerk):
 - Supplier payments to be made to be authorised by all Council Members.
 - Bank Balances and Reconciliation for 11th August and 10th September 2025.
 - VAT reclaim completed and received for 1st quarter 310325-300625 £1201.63
 - New pay scales agreed for 2025, backdated to 1st April for clerk on NJC pay scales.
 - Invoice sent for Shirley allotments to Tyrrell Estates for 2025-2026 £694.99
- 7. CORRESPONDENCE RECEIVED:**
 - An anonymous letter has been received containing allegations against a Parish Councillor in relation to a fly-tipping incident. Due to the lack of identity of the author, the matter cannot be formally addressed or responded to.
 - Christchurch bypass closure 27th October to 16th November 2025.
- 8. UPDATE ON PLANNING – monthly update on all applications:** *(and any additional applications received after publication of the agenda, where the consultation period expires before the next scheduled Parish Council meeting (Clerk):*
 - Appeal Support documents submitted to Planning Inspectorate for Little Nutley 25/10297

9. FLOODING UPDATE: (Cllr McDonnell):

10. SHIRLEY COMMON (Clerk)

- Phase 2 works completed on 3rd, 4th & 5th September 2025 by Tree Management Co.
- Additional works for rear of garden at 83 Rosehill Drive, £309.38 urgently required.

11. HEATHERSTONE GRANGE (allotments): (Clerk):

12. BURIAL BOARD REPORT:(Chairman Vines/Clerk):

- Interment of ashes – 18th August 2025 – Jill May Hart – 4a B32.
- Request by Maidment family to install a bench behind their plot – 5E9 meeting to be held at cemetery 17th September 2025.

13. PARISH HALL COMMITTEE REPORT: (KH):

- Upcoming events – bingo/coffee morning.
- Public participation for non-committee members new agenda item.
- Agenda and minutes for all SPH meeting available on the SPC website.
- Removal of bollards and health & safety implications.

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge)

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Chair Vines/Cllr McDonnell):

16. COUNTY COUNCILLOR REPORT: (Cllr Thierry):

17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Cllr Frampton):

Date of next full council meeting

Thursday, 16th October 2025, 7.30 pm