



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 16th October 2025 – 7.30 pm

By Mrs. K. Hughes Clerk, PSLCC – Sopley Parish Council

AGENDA

- 1. PARISHIONER PARTICIPATION.** *Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).*
- 2. APOLOGIES FOR ABSENCE (The Clerk will confirm that the meeting is Quorate). Cllr Allen.**
- 3. Declarations of Interest/Requests for Dispensation received by the Clerk.**
- 4. To confirm the Minutes of the Meeting held on 18th September 2025 as a correct record and signed by the Chair.** Any Matters Arising from Minutes.
- 5. CURRENT ISSUES & FORWARD PLANNING:** (All Council Members for discussion/approval).
 - ACTION LIST UPDATE – (GV)
- 6. PARISH CLERK'S REPORT:** (Katie Hughes - Clerk):
 - Supplier payments to be made to be authorised by all Council Members.
 - Bank Balances and Reconciliation for 10th October 2025.
 - Notice of conclusion of audit received from BDO and the notice displayed at the hall and on the website as required.
 - Agenda Item: Adoption of Digital Policy – Assertion 10 Compliance.
- 7. CORRESPONDENCE RECEIVED:**
 - Update on Cil bids re solar panels.
 - Grant application – stepping stones Nursery - £247.00 – play shed.
 - Grant application – HG Green Group - £307.00 – seeds.
 - Sid posts – locations circulated and to be agreed.
- 8. UPDATE ON PLANNING – monthly update on all applications:** *(and any additional applications received after publication of the agenda, where the consultation period expires before the next scheduled Parish Council meeting (Clerk):*
- 9. FLOODING UPDATE: (Cllr McDonnell):**

10. SHIRLEY COMMON (Clerk)

11. HEATHERSTONE GRANGE (allotments): (Clerk):

12. BURIAL BOARD REPORT:(Chairman Vines/Clerk):

13. PARISH HALL COMMITTEE REPORT: (KH):

- Upcoming events – Race Night/Quiz Night/Christmas party.

14. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge)

15. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Chair Vines/Cllr McDonnell):

16. COUNTY COUNCILLOR REPORT: (Cllr Thierry):

17. DISTRICT COUNCILLOR REPORT: (Cllr Linford/Cllr Frampton):

Date of next full council meeting

Thursday, 18th November 2025, 7.30 pm

Sopley Parish Council