



**Approved Minutes of MEETING of SOPLEY PARISH COUNCIL held at
Sopley Parish Hall on Thursday, 19th March 2026 – 7 pm**

Approved Minutes

IN ATTENDANCE: -

Chair Vines, Cllr McDonnell, Cllr Partridge, Cllr Allen, Cllr Shutler, Cllr Dunn, Cllr Adaway, District Cllr Frampton, Katie Hughes (Clerk) and 0 members of the public.

1. **There was nobody in attendance for PARISHIONER PARTICIPATION.**

2. **APOLOGIES FOR ABSENCE** were received from Cllr Thierry.

The Clerk confirmed that the meeting was quorate.

3. **There were no DECLARATIONS OF INTEREST or any DISPENSATIONS declared.**

4. The minutes of the meeting held on 19th February 2026 were **approved unanimously by Council members and duly signed by the Chair.**

- There were no matters arising from these Minutes.

5. **CURRENT ISSUES & FORWARD PLANNING:**

- ACTION LIST UPDATE – (GV)
- The broken gate at Court Lane is to be reported to Hampshire Countrywide Services using the following What3Words: *conquest.earplugs.snoring*. **ACTION: Clerk.**
- The concrete posts at *relocated.ferried.hockey* and *calm.handicps.pelted* also need to be reported to Hampshire Countrywide Services. **ACTION: Clerk.**
- Neighbourhood Plan – no updates available currently.
- Mud puddle works completed to specification matting will be installed across the whole bottom of ramp. **ACTION: Cllr Shutler.**

6. PARISH CLERK'S REPORT: (Katie Hughes - Clerk):

- **Correspondence – Fly-tipping:** A report has been received regarding fly-tipping on Green Lane, near the gravel quarry. It was agreed to write to Lord Manners regarding the issue.
ACTION: Clerk.
- The following schedule of payments had already been circulated by email and were **authorised and approved by all Council Members for payment, duly signed by the Chair and Clerk.**

19.03.26		Amount
Supplier to be paid	Invoice no:	
Dan Shutler - Shirley Common etc	5237	£552.00
		£552.00
Supplier already paid		
Adobe	-	£19.97
PWLB - final instalment (before settlement)	-	£1,333.56
Evan elp us - one way	inv 33	£150.00
Pennon - cemetery water	-	£7.59
PAYE - Feb 2026	-	£1,065.56
Evan elp us - monthly cemetery	inv 34	£400.00
Giff Gaff - clerk mobile		£6.00
Evan elp us - cemetery layby	inv 30	£75.00
		£3,057.68
Credits		
SPH	hall standing order	£150.00
Interest Cil deposit account		£17.94
HG allotment rent		£52.00
		£219.94
To pay out:		£552.00
Paid out:		£3,057.68
VAT to claim		£92.00
Funds available:		£75,583.29
Current Account		£24,613.97
Parish Hall Account		£884.50
Shirley Allotments account (ALP)		£4,736.02
SPH Deposit account		£46,785.30
	Total:	£77,019.79
Section 137 - 744 electors (£11.60 ph) £8630.40		
Lengthsman - £736.00 balance remaining.		

- The Bank Balances and Reconciliation for 12th March 2026 had been circulate, checked, confirmed and signed by the Chair and RFO.
- The Clerk confirmed that the Internal Auditor had been reappointed for this year's internal audit - Eleanor Dunn of Do The Numbers is booked to attend the Clerk's house on 28th May 2026.
- Locum clerking – Katie informed that she is to locum for Burton Parish Council after their current Clerk had left this will be until a suitable replacement is found. Commencing 23rd March 2026.

7. UPDATE ON PLANNING – monthly update on all applications:

Date received	App No	Address	Application	Current Status	Response by
12/03/2026	26/10246	MEADOW COTTAGE, 22 MARRYAT WAY, BRANSGORE, SOPLEY BH23 8FG	Single-storey side extension	17/03/2026 Par 1 submitted by KH.	10th April 2026
07/08/2025	25/10297	Site: LITTLE NUTLEY, RINGWOOD ROAD, SOPLEY BH23 7BB	Use of land adjacent to Little Nutley ('the Land') as residential garden (Lawful Use Certificate for retaining an existing use or operation) Planning Inspectorate Reference: APP/B1740/X/25/3368772	19/01/2026 AWAITING DECISION	11th September 2025

8. BURIAL BOARD REPORT:(Chairman Vines/Clerk):

- The Clerk reported the burial of the late Dennis Pitt on 30th March 2026 – 11am at Sopley Church and then at the cemetery. The wake will be held at the Lamb Inn afterwards.

9. FLOODING UPDATE (Cllr BM)

• Highways & Flooding – Road Bridge Works (end of Priest Lane)

Works are scheduled to begin on 23 March, with an estimated duration of five days, subject to any unforeseen issues.

• Highways Inspection & Maintenance

Cllr McDonnell confirmed that the Highways Inspector will be reviewing the entire one-way system. This will include the use of CCTV equipment and jetting of drains and gullies.

• Flooding Issues – Derritt Lane

Paul Prowting (Highways Flooding) is leading on the current flooding concerns in the Derritt Lane area. Any matters involving landowners will follow the legal enforcement process to ensure they meet their riparian responsibilities.

Cllr McDonnell advised that once escalated to Hampshire Highways and the relevant legal authorities, SPC will have no further influence. Accordingly, no further comments or updates will be provided by Sopley Parish Council regarding Derritt Lane flooding.

• Clockhouse River to West Road

Cllr McDonnell noted that this area presents complex flooding challenges due to it being on a natural floodplain. High water tables and a second consecutive year of highest rainfall for many years are significant contributing factors together with issues across multiple landowners.

Cllr McDonnell advised that once escalated to Hampshire Highways and the relevant legal authorities, SPC will have no further influence. Accordingly, no further comments or updates will be provided by Sopley Parish Council regarding Derritt Lane flooding.

• Woolpack / Picket Post Flow

Investigations are underway into flooding around the Woolpack and several nearby gardens. Cllr McDonnell explained that excess water from Picket Post flows down through the system and reaches Coronation Bridge, which during recent flooding reached full capacity and flooding woolpack side resulted.

A suggestion has been made to consider damming the river at the upper end to help manage flow, encourage controlled field flooding, managing high water peaks (holding it back) and reduce the severe impact on Sopley Village.

• Wiltshire Gardens & Bransgore Drain

Cllr Frampton reported obstructions in the river contributing to flooding in Wiltshire Gardens and the Bransgore drain. The Clerk was asked to write to the landowner of Barrett Copse (within Sopley Parish) to request that they fulfil their riparian responsibilities. **ACTION: Clerk.**

10. WYATT HOMES – CIL FUNDING REQUESTS:

- Two groups presented their proposal to the members regarding their CIL funding requests.

Appendix one proposer,
Sopley Church
Bransgore Parish Council.

A full list of groups wishing to present their proposals to members, their projects and some costings are below: -

Next Steps in the CIL Process

- Please note that this session marked the beginning of a longer assessment and decision-making process.

Date of next full council meeting

Thursday, 16th April 2026, 7.30 pm



Sopley Parish Council

List of bids for Cil March 2026

Name	Contact details	Project	Location	Timescale (if given)	Amount quote 1	Amount quote 2
FONFA	Dave Connor 07432 510297	Repaint of museum	Heatherstone Grange		£7,400.00	£11,785.29
Sarah Olley	saraholley83@gmail.com	Road safety & flood mitigation	Derritt Lane	-	£48,000.00	
David Stopforth	dstopforth7@gmail.com 07304 083258	Appendix 1 - total requested £26,000.00				
Item 1		Defibrillator	Wilberforce Green	2027-2029	£1,500.00	
Item 2		3 Public benches	Wilberforce Green	2027-2029	£6,000.00	
Item 3		Public cradle swing	Wilberforce Green	2028-2029	£3,500.00	
Item 4		Sopley Gateway Sign	NE of Derritt Lane	after June 2026	£3,500.00	
Item 5		Relocate 30/40 mph sign	East HG	once approval from HH	£4,000.00	
Item 6		Pedestrian crossing	Between HG and WG	?	£1,500.00	
Item 7		SID	Derritt Lane	?	£4,500.00	
Item 8		Speed gun and equipment	Derritt Lane	June-Aug 2026	£1,500.00	

SPH - Cheryl	Cheryl Pountainsunbeamchez @gmail.com	Proper roof for porch	Sopley Parish Hall	asap	£3,000.00	
		Remote entry system	Sopley Parish Hall	asap	£1,000.00	
		Upgrade heating	Sopley Parish Hall	asap	£2,495.00	
SPC - Jeremy Allen		Benches for Shirley Common			£1,532.00	
Powell	Information requested no application received.					
St Michaels & All Angels	jacque.lay@btinternet.com	Community meeting space	Sopley Church	2028	£15,000.00	
Bransgore Council	Amanda - Clerk	Skatepark	Parish Council	?	£20,000.00	
SPH/SPC	Cllr McDonnell	Solar panels	Parish Hall	2026	£16,357.36	
SPC	Cllr Dunn	extend pavement	Outside 25 Sopley	asap	£9,750.00	
Bransgore Responders	Mike Jukes	defib	not confirmed	-	£600.00	
		Total			£151,134.36	£11,785.29

Cil Amount received to date from NFDC £46,484.53