

Sopley Parish Hall Committee Meeting



SOPLEY PARISH HALL
PRIEST LANE
SOPLEY
HANTS BH23 7BA

2nd June 2026 – 7.00pm – Fisherman's

AGENDA

1. APOLOGIES:

2. IN ATTENDANCE:

3. PUBLIC PARTICIPATION:

4. Approve minutes and any matter arising from Minutes of meeting held 18th May 2026

- Communication after meeting/minutes (CA)

5. Trustee application form – Katie to go through with Debbie and add to charity commission online once confirmed.

6. TREASURERS REPORT:

- £250 float for the Bar Manager completed. (GV)
- Bank signatories updated? (GV)

7. PAST EVENTS:

Friday, 22 nd May	Quiz and Chips	Profit from night?
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FUTURE EVENTS

Friday, 12 th June 2026	Community Night	Set up 6.30 Katie can open up Barry Mc booked for bar Advertised as free!
Monday, 22 nd June 2026, 3pm	STORE ROOM SORT	ALL HANDS ON DECK
Friday, 26 th June	Elvis Night	Booked £180. 15 booked already, advertising this week. £10 per head no charge for kids and no food. Raffle? Door? Compere?
Saturday, 25 th July 2026	Family bbq – 1pm – 4pm	Fliers for distribution Rupert booked £50 Sarah the singer not available Ten to be applied for using Katie PL.

Sunday, 23rd August 2026	Sopley Festival	Moorlands confirmed 20 stalls booked How many in/out?
Saturday, 26 th September	CAR BOOT SALE	Moorlands confirmed – 7am to midday.
Friday, 30 th October	Halloween Party	Nick and Hazel to decorate hall, further details to follow. Music, Cheryl's nephew?
Sunday, 8 th November	Remembrance Day	Remembrance lunch/drinks – cream teas and drinks cakes. Free entry. Further arrangements to be made.
Friday, 11 th December	Christmas party	Christmas Party with buffet (£10.00 adults / £5.00 children). To be arranged later on.

8. HALL BOOKINGS –

- Sue general update.
- Christchurch bicycle club – BBQ 12th July 2026 – CANCELLED
- Promo video done for website?

9. BUILDING MAINTENANCE –

- Update on bins and weekly schedule. Nothing available to businesses at present. Is GV still placing bins out? (GV)
- Has Nick purchased new bins? (NH)
- Door mats – spec and size to be sent to Katie (NH)
- Clock needs to be put back up, suggestions for where and who can install. (NH)
- Keysafe purchased and installed can we get a key in it for emergencies and the code is ask Katie....
- Heating/air conditioning (CA)
- Cleaning Arrangements until new cleaner found. (HH)
- The bench outside requires sanding and re-varnishing (NH)

10. HEALTH & SAFETY:

- PAT testing complete and DFP emergency lighting complete.
- Updated maintenance schedule circulated prior to meeting

11. ANY OTHER BUSINESS:

- Operation Relentless – ASB - **ACTION: Cheryl.**

Next meeting 7th July 2026 – 7pm