



To: Members of the Sopley Parish Council
You are hereby summoned to attend a
MEETING of SOPLEY PARISH COUNCIL to be held at
Sopley Parish Hall on Thursday, 24th September – 7.30 pm

By Mrs. K. Hughes Clerk, PSLCC – Sopley Parish Council

AGENDA

- 1. PARISHIONER PARTICIPATION.** *Prior to the commencement of formal business, a period of 15 minutes will be allowed for Parishioner participation to ask questions or comment on matters affecting the parish and/or its inhabitants. (Three Minutes per speaker).*
- 2. APOLOGIES FOR ABSENCE** (The Clerk will confirm that the meeting is Quorate).
- 3. Declarations of Interest/Requests for Dispensation** received by the Clerk.
- 4. To confirm the Minutes of the meeting held on 23rd July 2026 as a correct record and signed by the Chair.**
 - Matters Arising from Minutes.
- 5. CURRENT ISSUES & FORWARD PLANNING:** (All Council Members for discussion/approval).
 - ACTION LIST UPDATE – (GV)
 - Cllr Dunn – daffodils for Spring 2027?
- 6. PARISH CLERK’S REPORT:** (Katie Hughes - Clerk):
 - Supplier payments to be made to be authorised by all Council Members.
 - Bank Balances and Reconciliation for July/August 2026
 - Data Audit for Assertion 10 Compliance – policy to be adopted.
- 7. CORRESPONDENCE RECEIVED:**
 - Email from Willie Manners re appearing ditch in Thatchers Lane (chicken.movements.placed)
 - Grant form received from Sopley Church for donation of funds to repair of floor and roof, for £1000.00.
 - Conclusion of external audit received after publication of agenda.

8. ROAD SAFETY ISSUE IN Sopley Parish – Derritt Lane.

9. UPDATE ON PLANNING – monthly update on all applications: *(and any additional applications received after publication of the agenda, where the consultation period expires before the next scheduled Parish Council meeting (Clerk):*

10. FLOODING UPDATE: (Cllr McDonnell):

- Working group party and parish maintenance funding.

10. WYATT HOMES – CIL FUNDING AND REQUESTS: -

- Adoption and approval of the CIL Bid Shortlist Policy (September 2026).
- Publication of the updated CIL bid list.
- Setting a date for a closed meeting of SPC members to consider recommendations on the CIL bids. (using matrix scoring).

12. SHIRLEY COMMON (Clerk):

13. HEATHERSTONE GRANGE allotments: (Clerk):

14. BURIAL BOARD REPORT: (Chairman Vines/Clerk):

- Interment t/l Maureen Pascoe.

15. PARISH HALL COMMITTEE REPORT: (Clerk):

16. TRI-PARISH UPDATE (BM):

17. PARISH FOOTPATHS & RIGHTS OF WAY ISSUES: (Cllr Partridge):

- Reported rotten wooden bridge plank.
- Proposal to agree to cutting the ignored footpaths twice a year in April and September using some Lengthsman, HCC money.

17. HIGHWAYS & TRAFFIC MANAGEMENT ISSUES: (Chair Vines/Cllr McDonnell):

18. COUNTY COUNCILLOR REPORT: (Cllr Eyre)

19. DISTRICT COUNCILLOR REPORT: (Cllr Linford):

Date of next full council meeting

Thursday, 22nd October 2026, 7.30 pm